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Student Handbook

The University Record
University of Florida

The Record Comprises:

The Graduate Catalog, the Undergraduate Catalog, the Student Handbook, and various bulletins on regulations, policies and information.

These documents will be sent gratuitously to all persons who apply for them. The applicant should specifically state which document or what information is desired.

Volume LXIX — Series 1 — Number 8
August 1, 1974

Published Monthly by the University of Florida, Gainesville, Florida Zip Code 32611 — Entered in the Post Office in Gainesville, Florida, as Second-Class Matter, under act of Congress, August 24, 1912, Office of Publications, Gainesville, Florida

FLORIDA GATORS
FLORIDA GATORS

A CHARGE FOR EXCELLENCE

The role and importance of higher education is recognized as a necessary element of the orderly growth of the state and the nation. Members of the University Community have traditionally recognized their individual responsibilities in the development of a mature and sophisticated society.

Recognizing that the University of Florida is a center of academic, mental, and cultural development of great importance to the state and nation, it is imperative that each member of the University Community understand his/her role in the fulfillment of the responsibilities of the University to the society of which it is a part.

Although the primary goal of any University Community is to foster an atmosphere of academic excellence, the Student Body of the University of Florida expects from all members of the University Community a standard of excellence in areas other than, but correlative to, academic development. The University of Florida cannot adequately discharge the mandate of the society which it serves unless high standards of excellence in academic and personal development, civic responsibility, and interpersonal relationships are adhered to by each of its citizens.

To this end the Student Body of the University of Florida charges each member of the University Community to display the high level of maturity and good judgment requisite to the maintenance of an orderly academic community; recognize the civic responsibilities incumbent upon them in a society which looks to its universities for leadership; recognize the individuality of every member of society; and, in interpersonal relationships, conduct themselves in a manner commensurate with and responsive to each person's individuality.

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Part I — Introduction

The University of Florida is the largest and oldest university in the state, and is a combined state university and land-grant institution. While its beginnings go back prior to Florida's admission to the Union in 1845, the establishment of the University of Florida's first college — the College of Arts and Sciences — did not take place until 1853. A few years later, the Morrill Act provided lands for state institutions of higher learning which would promote agriculture, mechanical arts, and military science. This event resulted in the beginnings of the College of Agriculture, the College of Engineering, and the Agricultural Experiment Stations.

In 1905, the Florida Legislature took a step unprecedented in the history of education in any state by passing the Buckman Act which abolished six state colleges and provided for the establishment of two new institutions, the University of Florida being one. As the result of the Buckman Act, the University of Florida officially opened for men only on a new 571-acre Gainesville campus on September 24, 1906, with an enrollment of 102 students. In 1947 the University became coeducational.

The University of Florida has had a succession of great presidents: Dr. Andrew Sledd (1906-1909); Albert A. Murphree (1909-1927); Dr. James Farr, acting president (1927-1928); Dr. John J. Tigert, (1928-1947); Dr. H. H. Hume, acting president (1947); Dr. J. Hillis Miller (1947-1953); Dr. John S. Allen, acting president (1953-1955); Dr. J. Wayne Reitz (1955-1967); Dr. Stephen C. O'Connell (1967-1973); Dr. E. T. York, interim president (1973-1974); and current president, Dr. Robert Q. Marston.

Now in its second century as a land-grant university providing opportunities for more than 27,000 students annually, the University of Florida is moving with vigor and vision in offering quality education in confident pace with scientific advances of the space age.

Noted as one of the nation's most beautiful campuses, the University of Florida spreads over 1,800 acres situated

midway between the Atlantic Ocean and the Gulf of Mexico. Its buildings represent an investment of some 150 million dollars. From its humble beginnings in a single frame building, the University of Florida has become a giant among universities.

The State Board of Education includes the Governor, the Lieutenant Governor, the Secretary of State, the Attorney General, the Commissioner of Education, the Comptroller, the Commissioner of Agriculture and the Treasurer. The Commissioner of Education serves as Secretary and Executive Officer of the Board.

The Board of Education exercises general supervision over the Board of Regents. It must approve appointments to the Board of Regents and it may remove any member for cause. It must approve all policies and regulations adopted by the Board of Regents before they are filed with the Secretary of State. It must concur in the establishment, location and naming of new institutions or branches in the State University System.

The Board of Regents was created in 1965 as the successor to the Board of Control. It consists of nine citizens of Florida appointed by the Governor. A Board member's term of office is nine years. Members of the Board are paid no salaries, but they are reimbursed for actual expenses in connection with their work as Board members.

The Board of Regents has jurisdiction to govern, regulate, coordinate and oversee the operation of the University of Florida, the Florida State University, the University of South Florida, the Florida Agricultural and Mechanical University, Florida Atlantic University, the University of West Florida, Florida Technological University, the University of North Florida and Florida International University.

The legal status of the Board of Regents is described in the Florida Statutes, Chapter 240.

The Chancellor is the chief administrative officer of the State University System of Florida and is responsible for the administration of the SUS under policies prescribed by the Board of Regents.

The President is the chief executive officer of the University and has general supervision over its activities, properties, and expenditures. His appointment is by the Board of Regents. He is an ex-officio member of all faculties and committees; chairman of the Administrative Council, the University Senate, and the General Assembly; liaison officer between the Board of Regents and all faculty and student organizations; presides at commencements and confers degrees. Subject to confirmation by the Board of Regents, the President appoints the vice presidents, deans, directors, and heads of administrative departments. He passes upon all appointments to the academic staff and all changes in rank within the staff. He has the chief responsibility for preparing and submitting the budget to the Board of Regents. He has veto power over the actions of committees, faculties, councils, Student Government, the University Senate, and the General Assembly. He has, under the Board of Regents, complete power in all University matters not otherwise provided for in the Constitution.

The University of Florida has a distinguished and dedicated **faculty** which is committed to a goal of excellence achieved through the three major objectives of the University — teaching, research, and service. Faculty are recruited from all over the United States as well as internationally, and many have established world-wide reputations for contributions made in their field.

The Faculty Senate is the University's highest legislative body. The President is the presiding officer, and the membership is specified by the provisions of the Constitution of the University.

The Senate meets regularly to correlate the official

actions of the various college faculties and the committees of the Senate. Upon request by a faculty member, the Senate reviews these actions, suspends those not in harmony with the policies or regulations of the University, and refers them with recommendations to the person or group with whom they originated.

The Senate has jurisdiction over all matters pertaining to University-wide policies and functions not reserved to the President and his advisory councils, and the authority to legislate concerning such matters and to make rules and regulations promoting the general welfare of members of the university community.

The Administrative Council acts as a cabinet to advise the President in nonacademic, policy, and budget matters. The Council consists of the President; the Vice Presidents; all Deans; elected representatives of the faculty; presidential appointees; and student body representatives.

The various activities of the University are organized into three major areas — **Student Affairs, Administrative Affairs,** and **Academic Affairs.** Of direct concern to the individual student are the offices coordinated in the Division of Student Affairs.

The Office of the Vice President for Student Affairs is a focal point for student concerns and strives to make the educational experience for students at the University of Florida as meaningful as possible. The Vice President for Student Affairs works to maintain and improve good communications and working relationships among and between students, faculty, and administration.

The Office of the Vice President for Student Affairs has administrative responsibility for the following offices and programs at the University of Florida: Office for Student Services, Student Housing Office, Office for Student Financial Affairs, Career Planning and Placement Center, and the J. Wayne Reitz Union.

Standing University Committees: More than one

hundred students participate in policy formulation at the University of Florida through appointment to Constitutional, Senate, and Presidential Committees.

Presidential committees and all other University Committees reporting to the Senate and Senate Committees, especially those considering programs affecting students or the faculty, are encouraged to announce in advance the scope of their work. Chairpersons are directed to ask for advice and suggestions from members of the administration, students, and faculty.

Members of these committees are appointed by the President of the University and serve for the academic year. The Senate Committees report their findings and recommendations to the University Senate for consideration. The presidential committees all have student membership and serve as advisory committees on policy to the President and are ultimately responsible to him.

The University Committees with student membership include the Committees on Admissions, Affirmative Action, Board of Managers of the J. Wayne Reitz Union, Campus Planning and Land Use, Campus Shop and Bookstore, Campus Student Housing, Commencement, Community-Campus Council, Creative and Performing Arts, Curriculum, Disadvantaged Students, Intercollegiate Athletics, Off-Campus Housing, Parking and Transportation, Placement, Public Functions Policy and Lectures, Review and Resources Board for the Institute of Black Culture, ROTC, Safety and Civil Defense, Space Utilization, Status of Women, Student Affairs, Student Conduct, Student Financial Aid, Student Health Services, Student Organizations, Student Petitions, University Budget, and University Libraries.

Part II — Academic Information

Information contained in this section has been edited from the UNDERGRADUATE CATALOG and written in a condensed narrative format. Students should become thoroughly familiar with policies and regulations printed on pages 1-33 of the 1974-75 UNDERGRADUATE CATALOG. Information relative to requirements in specific colleges and schools of the University can be found on pages 35-160 of the same publication.

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The College of Agriculture, a unit of the institute of Food and Agricultural Sciences, offers curricula in all of the major fields of agriculture.

The College of Architecture and Fine Arts offers curricula in architecture, interior design, landscape architecture, building construction, fine arts, history of art, crafts, advertising design, art education, music, music education, and theatre.

The College of Arts and Sciences offers curricula leading to degrees of Bachelor of Arts and Bachelor of Science, with opportunities for specializing in many science and liberal arts fields. It offers the courses in mathematics, biological sciences, physical sciences, social sciences, and humanities required in the curricula of the professional colleges.

The College of Business Administration offers curricular programs in Accounting, Banking and Finance, Computer and Information Sciences, Economics, Insurance, Management, Marketing, and Real Estate and Urban Land Studies.

The College of Dentistry, an integral part of the J. Hillis Miller Health Center, offers an innovative modular curriculum leading to the degree of Doctor of Dental Medicine.

The College of Education has curricula in elementary and secondary school instruction with subject matter concentrations in various areas. It also provides an in-service program for teachers of the state and operates the P.K. Yonge Laboratory School. Undergraduate teacher preparation programs are NCATE approved and lead to state certification at pre-school, elementary, and secondary levels.

The College of Engineering offers curricula in Chemical Engineering, Civil Engineering, Electrical Engineering, Industrial Engineering, and Mechanical Engineering. Programs are also offered with majors in Aerospace Engineering, Agricultural Engineering, Ceramic Engine-

ering, Engineering Sciences, Metalurgical Engineering, Nuclear Engineering, Systems Engineering, Computer and Information Sciences, Environmental Engineering Sciences, Nuclear Engineering Sciences, Interdisciplinary Engineering Studies, and Engineering Technology.

The School of Forest Resources and Conservation is a unit of the Institute of Food and Agricultural Sciences. The school offers majors in the professional disciplines within Forest Resources and Conservation, and Forest Products.

The Graduate School offers programs leading to various advanced degrees in 56 disciplines. All instruction is carried on by the faculties of the colleges and schools listed in this section.

The College of Health Related Professions, a unit of the J. Hillis Miller Health Center, offers curricula in Medical Technology, Occupational Therapy, and Physical Therapy. The College also offers a graduate curriculum in Rehabilitation Counseling, and in Occupational Therapy.

The College of Journalism and Communications offers curricula in Journalism, Advertising, and Broadcasting. It also offers sequences in public relations, technical communication, urban affairs reporting, and criminal justice public relations.

The College of Law offers a curriculum leading to the J.D. degree and a graduate program in taxation.

The College of Medicine, a unit of the J. Hillis Miller Health Center, offers a curriculum leading to the M.D. degree. Graduate degrees in basic medical sciences are offered through the Graduate School. A special medical scientist training program is available jointly through the College of Medicine and the Graduate School.

The College of Nursing, a unit of the J. Hillis Miller Health Center, offers undergraduate and graduate curricula in Nursing.

The College of Pharmacy, a unit of the J. Hillis Miller Health Center, offers a curriculum in Pharmacy. Graduate degrees are offered in pharmaceutical sciences through the Graduate School.

The College of Physical Education, Health, and

Recreation offers services and programs through the Departments of Physical Education for Men and Women, the Department of Intramural Athletics and Recreation, and the Department of Professional Curriculum. The Department of Professional Curriculum offers programs leading to undergraduate degrees in health education, physical education, and recreation. Graduate degrees are offered in physical education and health education. Professional areas of preparation include teachers of health education and physical education, health educators for public or voluntary agencies, and recreation directors.

The University College is the academic home for freshmen and sophomores while they prepare for admission to one of the other colleges. It provides comprehensive courses in general education and awards the Associate of Arts certificate.

A College of Veterinary Medicine is in the planning stage.

SPECIAL INSTRUCTIONAL UNITS SERVING ALL COLLEGES AND SCHOOLS

The Division of Biological Sciences is organized within the College of Arts and Sciences to provide coordination in the biological sciences. The Division has organized faculties in cellular biology, molecular biology, biophysics, developmental biology, parasitology, marine biology, and radiation biology. The division is also responsible for handling the general education biology program of the University College. The Departments of Zoology, Botany, Microbiology, and Biochemistry are the units composing the Division of Biological Sciences.

The Intercollegiate Department of Computer and Information Sciences offers degree programs in the College of Arts and Sciences and the College of Engineering. Degree programs within other colleges are currently under study. CIS curricula are concerned with representations and transformations of information structures and with theoretical models for such

representations and transformations. Programs in CIS prepare students for a wide range of careers in the business, industrial, scientific, civic, and academic worlds where information flow and analysis is of critical importance to decision making. In addition to the degree programs, several service courses are available for persons needing experience in computer applications.

The Center for Latin American Studies is the University unit responsible for directing or coordinating interdisciplinary instructional and research programs related to the Latin American area. The Center sponsors conferences, publishes the results of scholarly research related to Latin America, and cooperates with other University units in overseas development and training programs. It administers degree programs in Latin American Studies and in Latin American Demography.

The Department of Music has the responsibility for such musical organizations as the University Bands, Orchestras, Choruses, and Glee Clubs, and offers courses in Theory of Music, Music History and Literature, Applied Music, Music Education, and Ensemble Music.

The Department of Military Science offers the four year program and the two year program of Army ROTC. Completion of either of these programs by a student leads to a commission in one of the branches of the United States Army Reserve or the Regular Army. Flight training is available for selected senior cadets. One, two, three, and four year scholarships are available to interested students who qualify.

The Department of Naval Science offers a wide variety of academic programs which include all major courses available at the University of Florida. One to four year full scholarships are available. Officer Commissions in the U.S. Navy or U.S. Marine Corps are awarded upon completion with assignments in various occupational fields.

The Department of Aerospace Studies offers men and women students four-year and two-year programs in Air Force ROTC. Completion of either of these officer education programs leads to a commission in the United

States Air Force. Scholarships are available on a competitive basis to students enrolled in the program. Pilot training is given to qualified male AFROTC students electing a pilot career in the Air Force.

OFFICE OF THE REGISTRAR

The Office of the Registrar is responsible for the registration of students, the maintenance of academic records, the scheduling of courses, and the issuance of transcripts of student records. This office is located in Room 33, Tigert Hall, and deals directly with problems regarding grades, grade changes, probation, suspension, and readmission.

ADMISSIONS

The University encourages applications from qualified applicants from all cultural, racial, religious, and ethnic groups. The general requirements for admission or readmission to any college or division of the University includes a satisfactory academic record, satisfactory scores on achievement tests or examinations, and a satisfactory conduct record.

The specific requirements for readmission of a student previously enrolled at the University of Florida are given in the STUDENT REGULATIONS section of the **Undergraduate Catalog.**

The specific requirements for admission to the University of Florida for the first time as a Freshman, Undergraduate Transfer, Graduate, Dental, Law, Medical, or Special Student may be found in the appropriate sections of the **Undergraduate Catalog**. It should be understood, however, that minimum requirements are given and that admission to the University is a selective process. The satisfaction of minimum requirements does not automatically guarantee admission.

The University Admissions Committee is the agency responsible for administering all admissions to the

University and its various components.

Application for admission to any College, School, or Division of the University is made through the Admissions Office on prescribed forms and by the published deadline dates. The Admissions Office is located in 135 Tigert Hall.

Undergraduate Interinstitutional Registration Program: This program enables students at the University of Florida to take advantage of special resources and programs available on another campus in the State University System of Florida not available on the Gainesville campus. Course work taken under UIRP will be accepted for credit at UF. A student must be recommended to participate in the Program by his/her academic dean, who will initiate a visiting arrangement with the appropriate dean at the host institution.

Special Students: Special students may be admitted to the various schools and colleges of the Upper Division only by approval of the University Admissions Committee. Each case is considered on an individual basis. Students considering application as a special student should initiate such application at least three months in advance.

Veterans Administration and Social Security: The University of Florida is approved for the education and training of veterans under all public laws now in effect. Students who may be eligible for educational benefits under any Veterans Administration program are urged to contact the local Veterans Administration representative or the Veterans Administration Regional Office. Students expecting to receive benefits under one of these programs must file with the Office of the Registrar their Certificate of Eligibility which is issued by the Veterans Administration. No certification can be made until the Certificate of Eligibility is on file. Benefits are determined by the Veterans Administration and the University certifies according to their rules and regulations.

Inquiries relating to Social Security Benefits should be directed to the student's local Social Security Office. The Office of the Registrar will submit enrollment certificates issued by the Social Security Administration for students

eligible to receive educational benefits under the Social Security Act, providing the student registers for twelve quarter hours or more. A fulltime load for VA or Social Security Benefits is twelve hours per quarter.

Additional Information: Additional and more specific information concerning admission to the various academic programs of the University of Florida may be found in the **Undergraduate Catalog.**

ACADEMIC ADVISEMENT

Every college appoints academic advisers to assist students in course choice, planning, and adjustment. Names of these advisers may be obtained from the dean's office of the student's college.

These advisers help the student plan courses, giving particular attention to the student's academic strengths and weaknesses in relation to vocational goals. They are responsible for guiding the student toward fulfillment of academic requirements within a given college and may also be called upon for advice concerning probation, suspension, fellowships, and graduate work.

University College advisors are available Monday through Friday during daytime class hours in 358 Little Hall for consultation on any problems relating to educational objectives and progress.

Each instructor is responsible for helping students master the material of his course and is available for discussion of study techniques and course content.

Any student encountering difficulty in specific courses may obtain tutors by contacting the chairperson of his/her department or the dean of his/her college.

In addition, a student tutor society, **Sigma Tau Sigma**, offers tutorial services to any student in need of academic assistance. This program is coordinated through the Office for Student Services, 129 Tigert Hall.

Academic advisors for the various colleges are located in the following offices:

Agriculture 1001 MCC 392-1961
Arch. & Fine Arts, 101A AFA 392-0207
Air Force ROTC, 205 VAN 392-1355
Army ROTC, 204 VAN 392-1395
Arts & Sciences, 113 AND 392-0787
Business Admin, 214 MAT.....392-0165
Dentistry, M-108 MSB 392-2670
Education, 124 NRN 392-0715
Engineering, 300 WEIL 392-0941
Forestry, 305 ROL 392-1791
Graduate School, 288 GSIS.....392-1281
Health Related Professions, N1-7 MSB.....392-2631
Journalism & Communications, 234 STA 392-0466
Law, 164 E HOL 392-0421
Medicine, M-128 MSB 392-3701
Pharmacy, P-3 MSB 392-3405
Physical Education & Health, 302 FLG 392-0584
University College, 358 LIT 392-1521

REGISTRATION PROCEDURES

Schedule of Courses: A quarterly Schedule of Courses is distributed prior to registration by the Office of the Registrar in the basement of Tigert Hall. Students should work out a tentative schedule from this publication in advance of the registration appointment. Directions for registration are outlined in step-by-step procedure on the lower portion of the first page of the Schedule of Courses. "Shortcuts" usually result in problems.

The course selection guide indicates days, hours, and places a class will meet and the date and time for the final exam. This information is important for scheduling classes. Building abbreviations are indicated in the front of the schedule sheet.

Exam dates and times should be considered when scheduling classes. A code at the end of each line indicates which day of the month and at what time the exam will be held. When it is impossible to avoid exam conflicts, a student may petition for rescheduling.

The Schedule of Courses should be kept for the balance of the quarter. The front page calendar indicates terminal dates for the initial drop-add period, for dropping a course during the quarter, for making up incompletes received during the previous quarter, and for withdrawal from the University without failing grades.

Registration: When students report to the basement of Tigert Hall to begin registration, they will receive an Academic Advisement Card, which in most cases must be taken to the department, if in Upper Division, or to University College for approval before continuing with the registration process. Students are required to pay registration fees prior to the deadline date specified in the **University Catalog.** FAILURE TO REGISTER OR PAY FEES PRIOR TO THE DEADLINE COULD RESULT IN A $25 LATE FEE. Petition for a waiver of the late fee can be made in unusual circumstances after failure to meet the deadline.

Drop and Add: During the first few days of each quarter, students can review their schedues and drop or add any necessary courses. Drop and Add periods for each quarter are listed in the University Calendar published in the **Undergraduate Catalog**. During the quarter, if a student feels it is necessary to drop a course, he/she may petition to do so. Academic advisors in each college are available to discuss the problem with the student.

STUDENT ACADEMIC REGULATIONS

Classification of Students: Students will be classified by the Registrar each quarter as follows:

Special transient or other non-degree students who have been permitted to register at the University of Florida are classified as 0.

Students with less than 45 hours credit are classified as 1.

Students who have earned 45 quarter hours or more, but less than 90, are classified as 2.

Students who have earned 90 quarter hours or more, but

less than 135, are classified as 3.

Students who have earned 135 quarter hours or more are classified as 4.

Students who are candidates for a degree in a program which normally requires 15 quarters and have earned 180 quarter hours or more are classified as 5.

Degree-holding students who have been admitted to post-baccalaureate status are classified as 6.

Students admitted to the Graduate School are classified as 7.

Class Hour Load: Some colleges have a maximum load which is stated in the **Catalog**. In the absence of such a statement, the general University regulation allows a maximum load of 15 credits for a student who earned an average below a "C" the preceding quarter of attendance. The minimum load for all students is 12 hours.

Simultaneous enrollment in correspondence courses, extension work at another college or university is counted in computing the maximum, but not the minimum load.

At the time of registration a student, upon the approval of his dean, may register for less than the minimum or more than the maximum load. After the regular registration period has closed, no student attending under the above conditions will be permitted to drop below the minimum load unless he/she successfully petitions the college in which enrolled.

Students should consult the Dean of their respective college to ascertain the credit hour regulation for classification as a full-time student.

Dual Enrollment: Dual Enrollment refers to a student taking on-campus courses simultaneously at both the University of Florida and another institution and is permitted only under the conditions listed in the **Undergraduate Catalog.**

Class Attendance: Students classified as 1-UC (Freshmen) should consult pages 31-32 of the **Undergraduate Catalog** for specific regulations on class attendance.

Attendance in class is optional with students after

successful completion of the freshman year. Students are fully responsible for satisfying the entire range of academic objectives as they are defined by the instructor in any course. Individual professors may consider class attendance necessary for satisfaction of the academic objectives of their courses.

Withdrawals: It is the responsibility of each student to make every effort to complete the full quarter at the University. If any student withdraws after the date published in the **Catalog**, he/she shall be assigned grades of WF (withdrew failing) in all courses, and will be subject to the suspension and exclusion regulations.

A student on scholarship probation who withdraws from the University prior to the final date published in the catalog will be continued on scholarship probation for his next quarter.

Withdrawal forms can be obtained from staff members in the residence halls, physicians in the Infirmary, the Office for Student Services, the International Student Center, and the Office of the Registrar.

A student living in a University residence hall should go to the residence counselor in his/her area to initiate the withdrawal. A foreign student should start withdrawal with an interview with the Assistant Dean for International Student Services. If the student lives in a sorority house, fraternity house, or off-campus, withdrawal should be initiated in the Office for Student Services. Any person who has a National Defense Loan, a short-term loan, or a University long-term loan, should also go to the Office for Student Financial Affairs for an exit interview. If the student has a scholarship or student employment, he may wish to initiate an interview in the Office for Student Financial Affairs before leaving the campus, particularly if planning to return to the University at any future time and will need financial assistance. Such an interview, however, is not required.

One of the final steps in the withdrawal process is for the student to have a conference with a staff member in the Office of Student Services. The purpose of the conference

is to determine whether there is any way in which the University might be of assistance and to obtain an understanding of the circumstances under which the student is withdrawing. During the interview the student will return his current registration fee card to the University and will be given a copy of a withdrawal form to be taken to the Office of the Registrar.

It is also highly desirable that the student confer with one of the advisors in the Office of the Dean of his/her college, particularly if withdrawal is due to academic difficulties.

Petitions and Appeals: In case the operation of a student academic regulation appears to result in an undue hardship on an individual student, he/she may petition for waiver of the regulation.

When petitions pertain to requests for change of schedule after the date authorized for change, exceptions to minimum-maximum load regulation, or permission to drop a course without a failing grade after the drop date, such petitions should be presented to the School or College in which the student is enrolled. Petitions approved by the School or College must be reported to the Office of the Registrar before the action becomes official.

All other petitions should be presented to the registrar who will refer them to the University Senate Committee on Student Petitions. The committee is composed of representatives of each college and includes two student members. No petition for readmission may be filed after regular registration has started for the quarter.

The student seeking waiver of a regulation through petition must remember that the Committee can not direct an instructor to reinstate a student dropped from a course for absence or unsatisfactory work, nor can the Committee require any college or school to grant a degree by waiving any of these regulations.

GRADES

Results of a student's work are recorded in the Office of

the Registrar.

Passing grades for undergraduate students are A, B, C, D, in order of excellence, and S-Satisfactory, Failing grades are E — Failure, I — Incomplete, U — Unsatisfactory, X — Absent from examination, EW — Dropped for nonattendance or unsatisfactory work, and WF — Withdrew failing.

Grades of I and X are considered as failing grades in the computation of averages. They must be changed to passing grades in accordance with the dates listed in the **Catalog**, or be counted as grades of E in considering a student's record for graduation or in calculating averages.

In special situations where it is not possible to assign regular grades at the end of the term, a deferred grade may be assigned. The symbol for a deferred grade is H. This grade may be assigned only in special cases, such as modular course, confined to infirmary, and similar circumstances. A grade of H will not be computed in a student's grade point average.

Satisfactory-Unsatisfactory Grade Option: In order to receive as broad an educational experience as possible students are encouraged to take courses in disciplines in which they may not have the proper background. They may take such course work as electives and receive a grade of S (Satisfactory) or U (Unsatisfactory). These grades become a part of a student's record, but do not count in the grade point average. To be eligible to enroll under the S-U option, a student must be in good standing, be classified as an undergraduate student, and have approval from proper university officials.

Only one course will ordinarily be approved in any one quarter. Approvals for exception to this policy must be obtained from the Dean of the college in which the student is registered. However, required Physical Education courses may be taken under the S-U option even when the option has been elected in another course.

The deadline for electing the S-U option is the last day for dropping a course as published in the **Catalog**. In addition, students who elect the S-U option may request

that their instructors assign a standard grade. The deadline for requests is the last day for dropping a course.

Grade Point Averages [GPA]: The term "average", as used in any university regulations concerning probation or suspension, always refers to the average on work attempted at the University of Florida. Grades received at other institutions are not averaged with grades received at the University of Florida for the purpose of meeting any University average requirement. Most student honorary societies take into consideration the quality of the work done at other institutions in meeting any grade-point-average they may have.

GPA's are determined by computing the ratio of grade points to quarter hours recorded as attempted. Grade points are established by equating each quarter hour as follows: A = 4, B = 3, C = 2, D = 1, and E, WF, EW, I, and X = 0. In computing averages, a course repeated is counted as many times as grades for it are recorded, unless forgiven under the forgiveness policy as explained below. Hours for grades of S and U are not computed in the grade-point-average.

A student's grade point average is based on his overall work at the University of Florida. That is, when a student is admitted to the University of Florida, his grade point average begins and his academic average will be based upon work taken at the University of Florida. While work transferred from other institutions toward a degree program at the University of Florida will count in total hours earned, such hours will not be a part of the University of Florida grade point average.

Forgiveness Policy: Any student registered as a freshman or sophomore at the University of Florida may repeat any course in which he/she made a grade of "D" or "E" with the privilege of having the repeated grade used in the calculation of the grade point average. This privilege is limited to a maximum total of ten quarter credit hours. The record of both attempts will remain on the official transcript, but only the attempt resulting in the higher grade will be used to satisfy graduation requirements and

in the calculation of grade point averages. Any student registered as a junior or senior will be given the same privilege outlined above. However, the privilege will be limited to a maximum total of five quarter hours.

PROBATION, SUSPENSION, AND EXCLUSION FOR ACADEMIC REASONS

The University expects and requires reasonable academic progress from its students. Continuation of students who have demonstrated a lack of the necessary ability, preparation, industry, or maturity to benefit reasonably from a program of university study is inconsistent with the University's responsibility as a tax supported institution.

The University of Florida Faculty Senate has enacted regulations covering probation, suspension, and exclusion. These regulations are directed toward enforcing the academic standards of the University. The academic standards of the University require both the maintenance of grade point averages consistent with a reasonable chance of satisfactory completion of the University programs and reasonable conformance to the **Catalog** description of the program of study in which the student is engaged. Any college of the University may specify additional academic standards and students are responsible for observing the regulations pertaining to such standards.

Probation: The conditions of academic probation are intended to relate to quality of achievement below standards required to ultimately graduate; recognize unsatisfactory work at an early date; be sufficiently significant to make clear to the student, his parents, and the administration the shortcomings of the student's performance; provide occasion for counseling; and give students whose ultimate success is doubtful further opportunity to demonstrate adequate performance.

SCHOLARSHIP WARNING: An undergraduate

student with less than a 2.0 overall GPA for University of Florida work will be placed on "scholarship warning" if he/she has a grade point deficit which is less than ten.

SCHOLARSHIP PROBATION: An undergraduate student with less than a 2.0 overall GPA for University of Florida work will be placed on "scholarship probation" if he/she has a grade point deficit of ten but less than twenty.

FINAL SCHOLARSHIP PROBATION: Any undergraduate student who is eligible to return to the University after a suspension because of academic reasons will be placed on "final scholarship probation" for his/her next quarter.

In addition to University probation, a student may be placed on probation by the college in which registered if he/she does not maintain normal academic progress in the program of study in which engaged.

Continuation of Probation: An undergraduate student's "scholarship warning" shall be continued as long as he/she has a grade point deficit of less than ten. A Student's "scholarship probation" shall be continued as long as he/she has a grade point deficit of ten but less than twenty. If a student's grade point deficit places him/her in another probation category, he/she shall be subject to the provisions of that category.

Removal of Probation: "Scholarship probation" or "scholarship warning" will be removed when an undergraduate student's grade point deficit has been reduced to zero. A student will be removed from college probation when it is deemed by his college that he is making satisfactory academic progress in the program of study in which he/she is engaged.

Suspension: The purpose of suspension from the University for academic reasons is to remove from the University community those students who would not ultimately meet requirements for graduation if they continued at their current level of progress.

The conditions of academic suspensions are intended to select students whose performance indicates that they will not fulfill the requirements for graduation and encourage students to leave the University as soon as a high probability of failure is evident.

An undergraduate student with a grade point deficit of twenty or more in his/her University of Florida work will be suspended from the University for one quarter.

A student re-enrolling after a one quarter suspension will be on "final scholarship probation". If his/her grade point deficit is twenty or more at the end of the quarter re-enrolled, the student will be suspended without the possibility of re-registering, except by committee action.

Earning Credit While Suspended: A student under any kind of suspension at the University of Florida may not earn credit toward a degree at the University of Florida by taking work in residence at another institution or through extension or correspondence courses.

However, a student who has not yet earned his Associate of Arts certificate who subsequently graduates from an accredited Florida Community College may appeal to the Petitions Committee for reinstatement. The Petitions Committee may then, upon the recommendation of the college in which the student wishes to enter, admit the student on academic probation to that college or school. Credits earned by such students while under suspension from the University of Florida may be transferred in accordance with other rules and regulations of the University of Florida.

Exclusion: An undergraduate student may be excluded from a program of study by the college responsible for the program if he fails or refuses to maintain normal academic progress. Such exclusion does not necessarily prohibit the student from enrolling in other programs or colleges if he/she meets the requirements of another college.

Any graduate student may be denied further registration in the University or in his graduate major when his progress toward completion of his planned graduate program becomes unsatisfactory. Unsatisfactory progress

has been defined by the Graduate Council to include failure to maintain an accumulative average of B in all work attempted in the Graduate School.

UNIVERSITY COLLEGE

The University College offers programs in general education and assists its students in selecting their major prior to admission to the college from which they will obtain their bachelor's degree. It awards an Associate of Arts certificate to those who have successfully completed 96 credits of academic work, including the general education course work required in their major.

Academic Advisement: In the latter part of each quarter, students register for their next quarter of work. Academic advisors are available to discuss course selection at this time. It is expected that students accept responsibility for fulfilling curricular requirements as stated in the **Undergraduate Catalog** and students who are making successful progress are not required to see an advisor when registering. Students who are changing majors or who are not maintaining a "C" average should talk to an advisor about course selection.

In the first few days of each quarter students should review their course selection and add or drop courses if needed to make a reasonable load for the quarter in view of past grades and current goals. If, during the quarter, a student feels he must drop a course because of illness or other emergency he will find academic advisors available for discussion of the problem in the **University College office, 358 Little Hall.** Advisors are also available to help the student define any other academic problem and assist them in finding corrective measures.

Methods of College Acceleration: Details concerning acceleration are provided in the section of the **Catalog** entitled TIME SHORTENED DEGREE OPPORTUNITIES.

Students who obtain credit via the College Level Examination Program (CLEP), Advanced Placement, or the Twelfth Grade Testing Program are expected to do so

before starting college or, at the latest, prior to the end of their first term at the University. Students who obtain general education credit by examination may take further work in the areas covered, using it for elective credit. Some credit by examination may not serve to accelerate a student's program because the specific course requirements of his major are not satisfied by general subject matter credit.

A student may choose to attend four academic quarters each year which would enable him/her to accomplish the work of four academic years in three calendar years. Students may take some summer work at a local Community College prior to completion of 96 credits. After completion of 96 credits only work taken at accredited four-year college or university is accepted as transfer credit. Students are urged to discuss any such plans with a University College academic advisor prior to enrolling in courses at another school. Unusually able students may choose to accelerate by carrying heavier than average course loads rather than applying themselves more deeply to normal loads.

General Education and the Associate of Arts Certificate: The University College has primary responsibility for the administration of the general education program of the University. Its departments, therefore, provide general education courses and the college awards the Associate of Arts certificate of the University. All graduates of the university are expected to complete the general education program specified for their major and receive the Associate of Arts certificate prior to graduation. University college students may transfer to the college of their major when that college approves. All general education requirements must be met prior to graduation from that college. Applications to change college are obtained from the Office of the Registrar. Students who maintain a 2.0 average may, barring suspension, remain in the University College for the time needed to complete requirements for admission to

the college of their major.

In planning each quarter's program the student should obtain some balance of general and special education, of science and non-science. The student undecided as to a major field of study should be careful to make progress in his/her general education while trying out courses in specific majors. Typically a student completes the greater part of general education in the first two years while also taking the preprofessional courses specified for the major.

The Associate of Arts certificate is awarded upon completion of 96 credits including authorized credits in general education as indicated for the student's major, and an overall "C" average. Application forms for the Associate of Arts certificate are available from the Office of the Registrar and should be returned to that office.

Authorized Courses for General Education: Courses approved by the University College for use in satisfying general education requirements are listed on page 37 of the **Undergraduate Catalog**. In selecting from among these authorized courses, the student should keep in mind that the general education part of the university program should serve to increase his/her fund of knowledge outside the major and should broaden intellectual horizons. He/she should not, therefore, select courses in only one discipline nor use courses within the scope of the major to satisfy general education requirements. Only in strongly sequential and crowded majors such as mathematics and science is it permissible to use courses in the major for both purposes. In selecting courses, the student should study course descriptions listed in the back of the **Undergraduate Catalog**, since course titles alone give insufficient information. Stated prerequisites must be adherred to. A student who wishes to use a course not listed for satisfaction of general education requirements must have it authorized by a University College academic advisor. University College academic advisors are authorized to approve courses in addition to those listed in satisfaction of general education requirements when reasonable. They

routinely do so in the case of courses transferred from Community Colleges and other universities.

ACADEMIC SERVICES DIRECTORY

Office	Location	Telephone
Academic Affairs	231 TIG	392-2401
Academic Advisement		
Agriculture	1001 MCC	392-1961
Architecture & Fine Arts	101A AFA	392-0207
Air Force ROTC	205 VAN	392-1355
Army ROTC	105C VAN	392-1395
Arts & Sciences	113 AND	392-0787
Business Administration	214 MAT	392-0165
Dentistry	M-108 MSB	392-2670
Education	124 NRN	392-0715
Engineering	300 WEIL	392-0941
Forestry	305 ROL	392-1791
Graduate School	288 GSIS	392-1281
Health Related Professions	C-107 MSB	392-2631
Journalism & Communications	234 STA	392-0466
Law	264-E HOL	392-0421
Medicine	M-102-D MSB	392-2701
Pharmacy	P-3 MSB	392-3405
Physical Education and Health	302 FLG	392-0584
University College	358 LIT	392-1521
Correspondence Study	705 SEA	392-1711
Counseling Center	311 LIT	392-1575
Libraries (Information)		392-0361
Reading & Study Skills Center	SW BRO	392-0791
Registrar	23 TIG	392-1381
Speech & Hearing Clinic	436 ASB	392-2041
Student Academic Affairs		
(College of Arts and Sciences)	113 AND	392-2401
University College	353 LIT	392-1416
Withdrawals	129 TIG	392-1261

Part III — Services to Students

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- Student Mental Health Service
- Reading and Study Skills Center
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Helping Services Directory

The University of Florida is dedicated to helping each student make the most of his/her educational opportunities. In addition to the academic programs, the University provides several services to assist in creating conditions and opportunities for reinforcing the intellectual and cultural purposes of the institution.

Many of these units are formalized as functions within the Division of Student Affairs. Others are services or units of institutional departments or colleges. All are related and designed to help students achieve individual goals and potentiality and to adapt the institution to the individual needs of students. Thus it is hoped that the University may be kept personal and student oriented.

Personnel in these units observe the concept that co-curricular student activities are learning experiences which motivate and promote new cultural and academic interests and encourage the development of personal attributes essential to successful and enlightened classroom performance.

THE DIVISION OF STUDENT AFFAIRS

Vice President for Student Affairs

The Office of the Vice President for Student Affairs is a focal point for student concerns and strives to make the educational experience for students at the University of Florida as meaningful as possible. The Vice President for Student Affairs works to maintain and improve good communications and working relationships among and between students, faculty, and administration.

The goals of the Division of Student Affairs include developing effective and efficient services and programs for students through the various departments within Student Affairs; integrating student affairs and academic affairs; directly involving students in the affairs of the institution; encouraging a sense of community among students, faculty, and administration; and increasing accessibility to and attractiveness of the University of

Florida to a wide variety of persons.

The Office of the Vice President for Student Affairs is located in 123 Tigert Hall and is open to assist individual students and groups in matters concerning them. All students are encouraged to share in the responsibility for enabling the various segments of the University of Florida community to meet the needs of students.

The Office of the Vice President for Student Affairs has administrative responsibility for the following offices and programs at the University of Florida: Office for Student Services, Career Planning and Placement Center, Student Housing Office, Office for Student Financial Affairs, and the J. Wayne Reitz Union.

Office for Student Services

The basic commitment of the Office of the Dean for Student Services is to assist each individual student in developing his/her full potential as a human being. Staff members strive to help students become self-directive in all their activities.

Staff members provide general assistance and counseling of a short-term nature and attempt to meet the needs of students through individual and group contacts. The office, in cooperation with students and faculty, also plans and implements co-curricular activities and programs.

The purposes of the Office for Student Services are to contribute to the attainment of the educational goals of the University of Florida by helping to structure appropriate experiences for the intellectual, psychological, social, and physical development of each student; providing opportunities for personal attention; making students aware of and encouraging the use of the resources of the University; interpreting the goals, objectives, and actions of the institution to students; encouraging the development of a sense of community among students, faculty, and staff; helping students to develop a sense of values; and assisting in the development of university policy and

procedure.

Functions of the Office for Student Services include individual advising, student group advising, fraternity and sorority coordination, graduate student affairs, minority student affairs, veteran student affairs, committee responsibility for student petitions and admissions, coordination of student judicial affairs, and coordination of new student orientation programs.

The Office for Student Services is located in 129 Tigert Hall.

The International Student Center and the Institute of Black Culture are also operational units of the Office for Student Services.

International Student Services: The Office of International Student Services assists international students in adjusting to a changing life style in a new environment. Special services are provided related to foreign educational and cultural backgrounds; language, legal, employment, academic, and personal matters; U.S. Immigration and other government agency responsibilities as aliens; and currency exchange. The focus is on helping international students achieve their educational goals through participation in programs of social activities, orientation seminars, and community visits. The International Student Center is located in Building AE.

Institute of Black Culture: The Institute of Black Culture is a facility for enlightenment and black awareness where Afro-Americans can focus on their history, literature, art, culture, and life style. It is also a place where whites can develop a better understanding of blacks and an appreciation of black contributions to American society. The center sponsors programs, exhibits, and related activities. It is student-staffed and located at 1510 West University Avenue.

University Career Planning & Placement Center

The Career Planning and Placement Center, located in G-22 of the Reitz Union, provides centralized and educational oriented career development and job placement programs for students.

The Center assists all students in selecting and preparing for careers, conducts programs for increasing employability and marketability of graduating students and alumni, provides a clearing house for matching employers with graduating students and alumni, maintains a comprehensive career information library system for students and academic units, conducts manpower studies on University graduates, and researches national and regional data on manpower projections, job forecasts and current job availability for use by students, alumni, and the University.

Career Investigation and Planning helps the student become aware of the many career opportunities and the requirements and changing nature of each. Career Related Student Employment directs the student into summer or cooperative education work experiences as a part of an occupational orientation and career development program. Career Placement assists the student in achieving personal career objectives by making known the full range of employment opportunities.

The Career Planning and Placement Center encourages and assists students to use all resources in both the academic community and larger general community while developing their career plans. From this students can identify vocational interests leading to career choices that assure personal growth, self-realization, and insure that their employment interests relate to the needs of society.

Services of the Career Planning and Placement Center: Career Advisors help with individual sessions on career planning, choice of a major, and identifying vocational goals. Group sessions for students are held on such topics as how the Center works, choosing a career, matching

majors with careers, increasing employability & marketability, communication skills, Graduate School information, women and racial minorities, overseas employment, summer jobs, and employment in business, industry, government and education.

An Information & Career Resource Library contains information about occupations & employers; job trends and outlooks; government jobs; teaching positions; immediate full-time, part-time and summer job opportunities; directories of all kinds; employer recruiting literature; and contact lists.

Self paced study carrels using the latest A-V aids are available for student use to learn more about interviewing, career choices, and resumes. On-campus interviews representing over 800 employers are conducted on campus for full time jobs, summer jobs, government jobs, and teaching jobs in colleges, junior colleges & public schools.

AS FRESHMEN, students should begin to identify interests and skills, explore choices of major fields, develop a tentative curriculum, and formulate long and short-range educational and career goals.

AS SOPHOMORES, it is a good time to confirm tentative choice of a major, begin exploring career possibilities within a given field of study, select courses and career-related experiences to further educational and personal development, and explore a wide variety of occupational opportunities.

AS JUNIORS OR TRANSFERS, students should seriously think about after graduation options, graduate or professional school or a job, further explore and make a final selection of the career opportunities most appealing, and determine and fulfill any academic requirements needed for selected choices.

AS SENIORS, remember to file a Qualification Record with the Placement Center the first quarter, apply for further education and/or jobs for which prepared, and sign-up for job interviews through the Placement Center.

Each University College and Transfer Student is especially urged to visit the Center and use the services for vocational and career planning at the earliest possible moment. All students should register for job placement assistance one year prior to graduation.

Student Housing Office

The Director of Housing administers, supervises, and coordinates all programs and operation in the residence halls, the apartment villages and the Off-Campus Housing Office.

Housing Administration and Staff Organization: University residence halls have been designed and organized to emphasize the importance of the individual student in small living groups. Each hall provides opportunities for formal and informal educational programs, together with social and recreational activities. Many residents find their hall the center of their out-of-class interests. What any individual finds depends largely upon his/her own contribution to the life of the hall. Programs and activities vary from hall to hall and from year to year, since they are based on the needs and interests of the students themselves.

Staff: In all residence areas, professionally trained Directors of Residence Life, Residence Life Coordinators, Hall Advisors, and student Resident Assistants are well qualified to assist with group and individual activities, as well as with matters of personal concern to all residents. In each living unit floor, or section, Resident Assistants and other student leaders provide group leadership and guidance.

DIRECTORS OF RESIDENCE LIFE: The Director of Residence Life has comprehensive responsibility for a residence complex housing 1,200 to 2,200 students in several buildings.

RESIDENCE LIFE COORDINATORS: The Residence Life Coordinator is responsible for developing and maintaining an environment in a residence area in which living and learning are natural, inter-related, and enjoyable activities.

He/she provides leadership to students and student leaders to encourage their taking responsibility for specific programs and activities. The RLC provides conditions for the initiation and development of student self-governance at all levels within a residence area and serves as a counselor and referral agent to students in matters relating to personal, social, and academic problems.

HALL ADVISORS: The Hall Advisor is a graduate student who resides in a residence hall of 150-350 students. He/she coordinates and supervises the activities of the student Resident Assistants and provides leadership for the continued development of the residence hall programs.

RESIDENT ASSISTANTS: The Resident Assistant is an undergraduate student living on the floor of the residence hall who works with students in creating an environment which supports friendship and a sense of community. He/she has been selected on the basis of certain personal characteristics, good student academic status, and demonstrated leadership potential. The R.A. is available to students for consultation, referral, information-giving, and general advising and assistance.

Self Government: All students in the residence halls are entitled to participate in organizational activities which can play a significant part in their educational, cultural, social, and recreational life. Officers and representatives are elected to hall and area councils which govern group activities and establish standards for group living. There is full opportunity for participation in the procedures of democratic self-government.

In all residence halls, an annual activity fee of $5.00 is

collected and administered by the hall organization to meet expenses of activities and programs.

Room Furnishings: Rooms are equipped with mattresses, mattress pads, waste baskets, desks, chairs, closets, chest-of-drawers, and venetian blinds. Residents are encouraged to obtain their own drapes, pictures, bedspreads, rugs, and desk lamps after arrival at the University.

Linen Service: All students assigned to residence halls (except co-ops) are furnished a basic linen service. The charge is included in the room rent. This service entitles each resident to two sheets, one pillowcase, and three towels per week. Extra linens or additional items such as blankets, pillows, and desk lamps may be rented at a nominal cost.

Telephone Service: Room telephones are available in all of the residence halls except the halls designated as co-ops. Each room telephone provides 24-hour service on campus and within the Gainesville area. Charges for long distance calls are billed monthly to the room phone by the Southern Bell Telephone Company and residents pay directly to the company. The basic cost for local room telephone service is included in the room rent.

Rental Refrigerators: Refrigerators will be available in some residence areas and the cost is included in the quarterly rate. Students may bring their own individual refrigerators to any residence area where refrigerators are not permanently installed. Students must make their own arrangements for installation and removal of private refrigerators. Students who bring private refrigerators to rooms which are already furnished with refrigerators will not receive a refund for the University refrigerators.

Swimming Pools: Swimming pools are located adjacent to the Graham Area and the Yulee Area and are available

for use of students, staff, and faculty of the University.

Residence Halls for Single Students: Some variety in types of accommodations is provided by the University. The double room for two students is the most common type. Several of the larger rooms or suites are designated as triple rooms. Single rooms are available in limited number, suites for two students are vailable in several of the residence halls. Each suite consists of two connected rooms: one, a bedroom, the other, a study room.

Beaty Towers, Hume Hall, Graham Area, Tolbert Area, and Jennings Hall, are totally air-conditioned. Other residence halls, where student rooms are not air-conditioned, provide centrally located air-conditioned study and recreation rooms.

BROWARD/RAWLINGS AREA (coeducational): The Broward complex houses 626 women students, while the Rawlings complex accommodates 350 men students. Although student rooms are not air conditioned, public facilities which are air-conditioned include main lounges, libraries, recreation rooms, television rooms, cafeterias, and a sundry shop. Each floor has a community bathroom and a study room.

GRAHAM/HUME/TOLBERT AREA (coeducational): This residence area houses approximately 2100 students. Men and women live in different buildings or in opposite wings separated by a central lobby and administrative offices. Each floor has community bathrooms and study rooms and all facilities are air conditioned. Central public facilities include main lobbies, libraries, recreation rooms, television rooms, cafeterias and snack bars. Student rooms are doubles, triples or suites.

JENNINGS/YULEE AREA (coeducational): The Jennings/Yulee Residence Area houses about 850 students. Jennings Hall is air conditioned, but Yulee Area is not air conditioned. In Jennings Hall, men and women live in opposite wings separated by a central

office and public lobby. Single and double rooms are available and some rooms can be converted to suites. Each floor has community bath facilities and a study room. Community kitchens on each floor permit students to prepare their own meals. Air conditioned public facilities include main lounges, libraries, recreation rooms and television rooms.

Yulee Hall, also located in the Yulee Area, is reserved for juniors, seniors, and graduate students who desire single accommodations in a coeducational setting. The rooms, originally designed as doubles, have been converted to singles and men and women are assigned to alternate floors.

MURPHREE AREA (coeducational): Murphree, Thomas, Sledd, Fletcher and Buckman (Co-op) Halls are all located in this area. They were the first residence halls built on the University of Florida campus and accommodate about 1300 students. Suites for two and three, single, double, and triple rooms are available. All rooms are equipped with lavatories. These halls are divided into separate, vertical sections, accommodating from 16 to 60 students each. Men and women students live in separate sections. There is a bath on each floor. A Rathskeller is also located adjacent to the area.

BEATY TOWERS (coeducational, upperclass and graduate students only): Each Tower, one for women and one for men, accommodates approximately 400 students. These buildings are entirely air conditioned and carpeted with a unique suite arrangement on each floor which eliminates most traffic past suite doors. All student rooms are suites for four including a study-kitchenette. The commons building has a social room, library, and sundry shop.

Apartments for Married Students: The University operates six apartment villages for married students. To be eligible to apply for and occupy apartment housing on campus, the following are necessary:

The married student must meet the requirements for admission to the University of Florida, qualify as a full-time student as defined by his/her college or school, and continue to make normal progress toward a degree as determined by the Dean of his/her college or school.

The married student must be a part of a family unit, defined as: husband and wife with or without children, or divorced or widowed persons with dependent children.

The married, widowed, or divorced student must be part of a family with a combined gross annual income (including grants-in-aid, scholarships, fellowships, and grants) which does not exceed during the period of occupancy, the following maximum income limitations:

	2 persons	3& 4 persons	5 & 6 persons
Undergraduate	$7440	$8540	$9690
Graduate	$7640	$8740	$9890
Maguire	$6400	$7500	$8650

Since on-campus apartments are intended to provide relatively low-cost housing for married students, a family with a combined gross annual income in excess of the above scale cannot apply for or occupy an apartment except in unusual circumstances. Exceptions may be granted only by the Committee on Student Housing.

Residents in all villages must furnish their own linens, dishes, rugs, curtains, or other similar items. Utilities are an extra expense and are billed with the rent.

Married student areas are as follows:

CORRY AND SCHUCHT MEMORIAL VILLAGES, of modern brick, concrete and wood construction, contain almost an equal number of one and two-bedroom apartments, with a few three-bedroom units in Corry Village only. These apartments are furnished with basic equipment in the living room, kitchen, dining area, and one bedroom.

DIAMOND MEMORIAL VILLAGE consists of 208

apartments similar in construction, furnishings, and equipment to those in Corry and Schucht Villages. Special features include a community building with air conditioned study-meeting room, and a study cubicle in each two-bedroom apartment.

MAGUIRE VILLAGE and UNIVERSITY VILLAGE SOUTH consists of 348 centrally heated and air conditioned one and two-bedroom apartments. Community facilities include a laundry and a community room. Individual apartments are not furnished but are carpeted. The kitchens are equipped with stove and refrigerator.

TANGLEWOOD MANOR APARTMENTS, located approximately 1¼ miles south of the central campus, consists of 208 furnished and unfurnished efficiency, one bedroom, two bedroom, and two bedroom townhouse units. This luxury apartment complex was recently purchased by the University. All units are carpeted, centrally heated, and air conditioned. All units have disposals and two bedroom units have dishwashers. All one and two bedroom units have one and one-half baths. Community facilities include a large recreation hall, laundry facilities, and two swimming pools.

Off-Campus Housing: The Off-Campus Housing Office maintains extensive listings of apartments, houses, rooming units, trailers, and trailer park lots offered for rent to students, faculty or staff members. This office compiles an annual comprehensive list of major apartment complexes, rooming houses and trailer parks accepted by it for referral. This list will be sent upon request to anyone who has completed a "Request for Assistance" with Off-Campus Housing. In addition to the units contained in the comprehensive list, the office has on record several hundred units in small establishments to which referrals are made after notice of availability is received from the owners.

Inquiries about off-campus housing should be directed to the Off-Campus Housing Section, Student Housing

Office. A free handbook for those planning to live off campus is available at the Off Campus Housing Office.

Office for Student Financial Affairs

The Office for Student Financial Affairs functions as a resource agency for students who need help in identifying and applying for financial assistance to meet college expenses. Staff counselors are available to assist students in budgeting their finances and to explain the various types of financial assistance that are available. In order to assess need of applicants on an equitable basis, the University of Florida participates in the College Scholarship Service of the College Entrance Examination Board. Inquiries or applications for student financial aid and scholarship awards should be addressed to the Director, Student Financial Affairs, 23 Tigert Hall.

All Financial Aid (scholarships, loans, grants, and employment) is awarded as a "package" in response to an application submitted between November 1 and February 28 each year. While applications are accepted after February 28, the quantity and quality of aid is often affected by late application.

Scholarships: Scholarships are available in limited numbers and within fund limitations. Awards are given to applicants on the basis of academic excellence, good character, leadership and financial need. Additional awards are made by donors who select the recipient directly. Hence, students are urged to consult the resources of their home community, civic clubs, service organizations, and county educators.

Employment: Employment is available to students on a part-time basis while in school. Every effort is made to direct applicants to positions that will complement their educational goals. In general, first quarter freshmen are discouraged from seeking employment until they establish themselves academically. However, if the freshman feels he/she must work, then application should be made at the Student Employment Section of

the Office for Student Financial Affairs located in Room 109, Building E.

Loans: Loans for full-time students are available in two forms: long-term loans (including University of Florida, Federal, and State programs); and small, emergency short-term loans.

Grants: Grants using federal funds are awarded, within fund limitations, to those students whose financial need qualifies them for consideration. Applications are not made for a grant as such, but awardees are selected from the student financial aid applications submitted during the regular application dates shown above. Exceptions to this rule are the Federal Basic Opportunity Grant and the State Student Assistance Grant. Applications for these two programs must be submitted directly to the State and/or Federal Office of Education.

Awards: Awards are made to students in recognition of exceptional achievement in various fields of student life. In some instances, these awards may be cash grants.

Estimated Expenses based upon an Academic Year of Three Quarters*

	Single Student Living		Married Student
	On Campus	Off Campus	With No Children ***
Registration Fee**	$615	$615	$615
Books and Supplies	210	210	210
Room	575	765	1485
Food	920	650	1260
Travel	120	200	200
Laundry	120	120	400
Personal (toiletries, etc.)	200	200	350
TOTAL	$2760	$2760	$4520

* Expenses outlined above are to be considered as very general estimates. It is not unusual for expenses to vary $200 depending on individual circumstances.

** Fees for graduate students are approximately $120 more per academic year. Fees for non-Florida Residents are approximately $1080 more per academic year.

*** Housing expenses should be adjusted downward if campus housing is utilized.

J. Wayne Reitz Union

The J. Wayne Reitz Union is the community center of the University — for students, faculty, staff, alumni and visitors. It is designed to serve the University community through its facilities, services and programs. The Reitz Union is governed by a Board of Managers consisting of eight students and six faculty.

In 1967, the new J. Wayne Reitz Union building was opened. Among the facilities and services offered are music listening rooms, two art gallery areas, Arts and Crafts Center, photographic dark rooms, browsing library, a games area of bowling, billiards and table tennis, public telephones, information desk, passenger and ride wanted bulletin boards, display cases, barber shop, Union Store, talent and band file. A large ballroom, an auditorium and conference and meeting rooms are available for use by University organizations. Guest rooms are available for official guests of the University, guests of students, faculty, staff, and alumni.

The **Student Activities Center** in Room 300 is the nucleus for planning, programming, and coordinating student activities. Private office space as well as multiple units of desks and filing equipment are utilized by student groups. Some of the organizations which are presently housed in the Activities Center include Student Government, Inter-Fraternity Council, Samson, Interhall Council, Panhellenic Council, Florida Blue Key, Accent,

Student Government Productions, Omicron Delta Kappa, and the Council of International Organizations. Student Traffic Court and the Honor Court also occupy space on the third floor.

The **Activities Desk** handles a great deal of the administrative business for student organizations. Full time personnel at the Activities Desk provide the following services for student organizations: distribute written materials, applications, literature; act as a referral agency through which traffic is screened and directed to student organizations; offer information about student organizations such as an organization's purpose, functions, current activities, or membership requirements; operate a telephone answering service for student organizations seven days a week; and maintain a centralized area for mail distribution.

In addition to the multiple services of the Activities Desk, the Student Activities Center is equipped to handle art work and graphic printing. Individual students as well as members of student organizations can obtain the assistance of a professional staff artist for art techniques, ideas and designs. A printing service includes equipment and supplies mimeographing, ditto, xeroxing and other methods of graphic reproduction. Also located in this area are typewriters and telephones for student use. The student Activities Center is designed specifically for the needs and convenience of the many students it serves.

The Reitz Union, through the leadership of the **Board of Managers** and the professional staff, provides a cultural, social and recreational program open to the entire campus. Specifically, the Reitz Union schedules speakers, fine arts programs, print sales, receptions, intra-campus and intercollegiate bridge, billiard and bowling tournaments, art exhibits, trips within the U.S. and abroad, and special holiday programs. Weekly bridge, dancing and painting lessons as well as films and dances are also sponsored by the Reitz Union.

The Reitz Union lounges, formal and informal, provide

facilities for relaxing, reading, and meeting with friends. A wide range of activities including sculpturing, ceramics, woodworking, copper tooling, and weaving are offered to students by the Reitz Union Arts and Crafts Center. Other recreational facilities include the Music Listening Room, the Browsing Library, and the uniquely designed H. P. Constans Theater. The Union's Games Area contains sixteen bowling lanes, nineteen billiard tables, table tennis, and a games courtyard. A spacious ballroom can be segmented into nine separate areas for meetings, banquets, or dancing.

The Reitz Union maintains a barber shop, Union store, snack bar, cafeteria, and dining hall. For guests, excellent overnight room accommodations are available. A weekend check cashing service is also offered for the convenience of the faculty, staff, and students of the University.

The **Reservations Office** schedules all events taking place in the Reitz Union and assists organizations in obtaining the most suitable space for all types of occasions, from small meetings to large social functions.

COUNSELING AND DEVELOPMENTAL SERVICES

The Psychological and Vocational Counseling Center

The Psychological and Vocational Counseling Center, located in 311 Little Hall, provides free counseling services for students and spouses and consultation services for faculty and staff.

Service and Staff: The University Counseling Center is staffed by a group of professional psychologists who work with individuals and small groups of students having problems with educational and vocational decision-making, personal or social adjustment, pre- and post-marital relationships, and emotional conflicts evolving from experiences at the University.

The student's relationship with a professional counselor is confidential, and every attempt is made to

assist the individual to become a more effectively functioning person.

In addition to a staff of professionally trained psychological counselors, the Center maintains an up-to-date occupational library for student and staff use, and provides psychological testing facilities to assist in the evaluation of an individual's interests, aptitudes, abilities, and personality.

Consultation: In fulfilling its consultative role, the professional staff of the Counseling Center is most desirous of working with faculty and staff having intimate and continuing contacts with students and their problems.

Joint consultations are held with individual staff members regarding student difficulties.

The staff also works with residence hall staff, academic advisors, and faculty to develop more effective techniques for helping students. Discussion leadership is also provided for community groups, faculty groups, and other helping agencies.

Training and Research: Specialized training facilities are maintained for advanced graduate students in appropriate academic areas, and research projects designed to evaluate and improve the counseling process are undertaken by the professional staff.

Utilization: All enrolled students and their spouses are eligible to use the services of the Center free of charge. Faculty and staff are encouraged to make referrals of individual students or to consult with the professional staff regarding counseling assistance. Appointments can be made by telephone or by coming to the center.

Student Mental Health Service

The student Mental Health Service, located in the Infirmary, offers professional help for students when emotional problems develop. Consultation services for students, faculty, and staff concerning all aspects of mental health are also offered. Students enrolled in the

University are eligible and welcome to use this service whenever the need arises. The student's relationship with a professional staff member is confidential. For extended treatment a minimal charge may be assessed.

Service and Staff: The Mental Health Service has a permanent staff representing all major mental health professions: psychiatry, psychology, social work, and psychiatric nursing.

Utilizations: A student can obtain assistance from the Mental Health Service by applying in person between 8:30 and 3:30 p.m. Monday through Friday in the south wing of the Infirmary or by telephoning for an appointment.

The availability of professional staff members for emergency situations arising in the evening and on weekends is provided through the Student Health Service, 392-1161.

Reading and Study Skills Center

Any enrolled undergraduate or graduate student is eligible to receive specialized assistance through the Reading and Study Skills Center.

Individualized help is offered to all interested students in the areas of reading rate and comprehension, study habits, spelling, and vocabulary improvement. Special emphasis is placed upon preparation for national tests (GRE, LSAT, etc.) when requested by the student. There are no fees, outside assignments, grades or course credit given.

Attendance is voluntary, arranged at the convenience of the student, and may be initiated or discontinued at any time tests and interviews are employed in planning individual programs. Students then work under a reading specialist who follows their progress while they are enrolled.

In addition to services to college students, the Reading and Study Skills Center carries on a program of research and aids students and faculty members engaged in such

research. Training programs for teachers and graduate students in the techniques of reading diagnosis and remediation are also in operation. In connection with these training programs some elementary and secondary school referrals are seen on an occasional basis.

Offices of the Center are located in S.W. Broward Hall and are open during regular daytime class periods 1 — 8.

The Speech and Hearing Clinic

The Speech and Hearing Clinic of the Department of Speech offers its services, without charge, to any University student who has a speech or hearing disorder.

This assistance is available at any time during the year and therapy sessions are adjusted to individual schedules. Arrangements for diagnostic or rehabilitative services can be made by the student in Room 436, Arts & Sciences Building. Referrals are invited from faculty, administrative personnel, and residence hall staff.

Services include speech and hearing evaluation, speech therapy, articulatory disorders, voice disorders, cerebral palsied speech, cleft palate speech, stuttering, foreign accent, hearing therapy, auditory training, speech training, hearing conservation, hearing aid orientation.

In addition to these services, the Speech and Hearing Clinic serves as a laboratory center for the professional training of speech and hearing clinicians, speech pathologists and audiologists. These specialized training facilities are maintained for graduate students under the direction of the professional staff.

The services of the Speech and Hearing Clinic are available on a voluntary, non-credit basis and are continued only as long as the student demonstrates the need for assistance.

Student Health Service

The Student Health Service provides a spectrum of

medical services which includes primary medical care, preventive medicine, health education, health screening programs and mental health consultation and counseling. These services are available to all full-time students in the university. An appointment in advance will always save time and avoid delays ... call 392-1190.

The service consists of an out-patient clinic and a 14 bed in-patient unit staffed by physicians, nurses, psychologists, laboratory and x-ray technicians and supporting personnel. It is housed in the Infirmary, which is centrally located on the campus.

The emergency clinic is staffed seven days a week from 8 a.m. to midnight by physicians and nurses. After midnight call 392-1161 and the duty nurse at the Infirmary will provide assistance and/or referral as indicated. Ambulance service is available from Alachua Ambulance Service at 372-3454. If you live on campus and need transportation, call the University Police Department, 392-1111.

The service is a unit of the J. Hillis Miller Health Center with its Colleges of Medicine, Nursing, and Health Related Professions. The facilities of the Health Center are available by consultation and referral through the Student Health Service. Specialty clinics are offered for allergy, minor surgery, orthopedics, and women's health care.

The health fee is a part of the registration fee. The fee covers ordinary out-patient visits. Minimal charges are made on a fee for service basis for lab tests, x-rays and medications. There is also a daily room charge for hospitalization in the Infirmary. The student health insurance plan is designed to provide coverage for those costs not covered by the student health fee. For this reason, the health insurance plan is strongly recommended for all University of Florida students.

Physicians: Student Health physicians are available only to enrolled students. Physicians of the staff of J. Hillis Miller Health Center are only available to patients who are referred to them by physicians whose practice is

outside the hospital. Charges for services of physicians in the clinics of the teaching hospital are based on the patient's income.

When a student is referred to the Health Center clinics by the Student Health Physicians for consultation, most of the charges are absorbed by the student's insurance if the student is covered.

Hospitals: Whereas the University infirmary is available only to enrolled students, the Shands Teaching Hospital of the University Medical Center offers hospitalization to patients only upon referral from practicing physicians of the state. In emergency circumstances such as a very acute illness when a physician cannot be located and in serious accidents, patients may be cared for in the Shands Emergency Room and if circumstances warrant it they may be admitted to the hospital. The Alachua General Hospital is available to any person in the county who is under the care of one of its staff members. The Emergency Room of the hospital is open to all acutely ill patients. North Florida Regional Hospital is a new private hospital that is available; however, it does not have a formal emergency service.

Insurance: The Student Government sponsors an excellent inexpensive health and accident insurance plan for all students. For an additional charge this plan can be extended to cover the student's dependents. Information can be obtained in the Student Government Office and in the Infirmary.

Dental Care: A number of dentists in the Gainesville area offer dental care. The School of Dentistry will be accepting students as patients.

Pharmacies: The University Infirmary Pharmacy dispenses drugs prescribed for regular students of the University at a modest cost. The Infirmary Pharmacy cannot fill prescriptions for members of a student's family.

A prescription made for a student by a physician not affiliated with the University can be filled by the

Infirmary Pharmacy at usual costs if the drug is normally stocked by the Pharmacy.

The J. Hillis Miller Health Center Pharmacy fills prescriptions written for patients of that Center. There are also a number of pharmacies close to the University which will establish charge accounts for students. Some pharmacies are open 24 hours daily and deliver medication to the home.

OTHER STUDENT SUPPORT SERVICES

Public Functions Office

The Public Functions Office, located in G-72 of the Reitz Union, is a service and coordinating office responsible to the Office of University Relations. It is a clearing house for the scheduling and arranging of all non-academic campus activities for the purpose of publicizing activities and avoiding scheduling conflicts. (For additional policy information, see Section V.)

The University Activities Calendar is maintained in this office. All non-academic campus activities, including meetings, should be registered in advance on this calendar. All events open to the University community — such as concerts, lectures, dances — must be submitted for committee approval before being placed on the Calendar.

Services offered by the Public Functions Office include information on booking attractions, available campus facilities, technical services, and other production requirements. The Reitz Union Box Office where all campus organizations may sell tickets is also operated by this office.

Libraries

The library system consists of two central units, Library East and Library West, and branch libraries in the Colleges of Architecture and Fine Arts. Education,

Engineering, Law, the Institute of Food and Agricultural Sciences, the J. Hillis Miller Health Cener, the Departments of Chemistry and Music, and the P. K. Yonge Laboratory School. In addition, reading room facilities have been provided for Business Administration; Journalism and Communications; Physical Education, Health and Recreation; and the residence hall areas.

The holdings of the libraries number over 1,630,000 cataloged volumes and a large number of uncataloged documents and newspapers. Many of the materials are in the form of microfilm and microcards. Among the special collections in the library system are the Rare Book Collection, the Belknap Collection for the Performing Arts, the P. K. Yonge Library of Florida History, the Marjorie Kinnan Rawlings Collection, and the Collection of Creative Writing. Special emphasis has been placed upon strengthening the holdings for the Latin American Area Studies Program, especially for the West Indies and the Caribbean areas.

Library East is designed primarily to accommodate the needs of undergraduates. Carrels or cubicles are provided in the stack rooms and are relatively free from distractions.

The rooms in Library West are less spacious than Library East, but there are more individual desks and tables. It better meets the needs of graduate students.

Centers for reference service are located in both Libraries East and West. The major collection of bibliographies and reference books is located on the first floor of Library West with librarians available to give assistance.

There are coin operated photocopying machines available in both libraries.

The regular schedule for the central libraries is Monday through Saturday, 8:00 a.m. to 11:00 p.m. and Sunday, 2:00 p.m. to 11:00 p.m. Library West stays open for study until 1:00 a.m., Sunday through Thursday nights. The libraries serving the various academic

colleges and schools observe a similar schedule, with some variations. A Handbook, GETTING AROUND IN YOUR UNIVERSITY OF FLORIDA LIBRARIES, provides helpful and necessary information on loan regulations and special services.

Picture ID's are needed to check out books and overdue fines accrue at the rate of 25 cents per day per book with a maximum of $5.00 per book.

Some of the residence halls also have libraries. Although the periodicals and books are necessarily limited, these libraries offer students special facilities for studying.

Broward, Graham, Hume, Jennings, Tolbert, Murphree and Yulee residence areas each have a study lounge and residence library. The study areas can be used around the clock. Library facilities are available only during the hours the student librarian is on duty, usually 7—10 p.m. or as posted.

All areas except Murphree have lounges on each floor which can be used for studying. Murphree has a study lounge in Buckman Co-op in addition to the library area in Murphree Hall.

University Food Service

Food Service provides facilities in six cafeterias and three snack bars in locations convenient to residence halls and classrooms. Students are offered high quality food at reasonable prices. It is the policy of the University to provide well-prepared food at the lowest possible cost.

Students may effect a savings by participating in the voluntary quarterly meal plan which offers three meals a day for seven days a week, or three meals a day for five days a week. The meal plan offers two distinct advantages: a savings on food costs, and a well-balanced diet of regular meals.

The meal plans offered by the University Food Service provide a 32% discount on the 7-day plan or a 20%

discount on the 5-day plan. Students may subscribe to the meal plan at the beginning of each quarter or join after the quarter begins on a pro-rated weekly basis. Meal plans may be used at any of the six cafeterias and snack bars.

Some students prefer the Meal Coupon Books, which aid as a "budgeting helper". These booklets of coupons are worth $15.00 and may be used at any of the six cafeterias and snack bars on campus.

Information on the Food Service Meal Plan, Coupon Books or cards, can be obtained at the Food Service Office, 160 J. Wayne Reitz Union.

Food service areas are located as follows: J. Wayne Reitz Union Cafeteria, Co-ed Club (Broward Hall), Hume Snack Bar and Cafeteria, Rathskellar Cafeteria, Tolbert Snack Bar, and Graham Snack Bar.

Mail Service

U.S. mail is delivered daily to on-campus housing and offices. A federal post office, University Station, is located near campus at 1630 N.W. First Avenue. A 24-hour automated post office is located on North-South Drive across the street from the Graham Area Residence Halls.

The Campus Shop and Bookstore

The Campus Shop and Bookstore is owned and operated by the University as a self-sustaining auxiliary service. Its purpose is to supply students with textbooks, supplies, materials, and equipment necessary for their courses. It also offers a variety of merchandise desired by students, faculty, and staff.

Textbook Policy: Full exchanges and refunds will be made on textbooks for dropped courses through the twelfth day of classes. A receipt, current I.D., and drop card must be presented. If purchased new, the book must have no markings at all when exchanged.

During the first two weeks of the quarter, the Bookstore does not normally buy back used texts because of the rush period. It is best to sell all texts back to the Bookstore at the end of the term after book lists for the up-coming term have been received from the departments.

If the book is in saleable condition and will be used the following quarter, and if the inventory requirements have not been filled, it will be purchased by the Campus Shop.

Hardback texts are bought at 60% the current new retail price and paperbacks at 33% of the current new retail price.

Other Services: Services include a $15 check cashing limit, or $5 over the amount of purchase at the register and $25 over the amount of purchase during the first week of class; four qualified notary publics at no charge; class rings and graduation announcements; special order service for books and merchandise; orders for laminating certificates, diplomas, and photos on wood bases; magazine subscriptions at special student rates; and art, architecture, and engineering sales departments.

Campus Shop and Bookstore branches are located in the following areas: Main Store in the HUB, Broward Hall Shop, Health Center Shop in MSB, Towers Shop in Beaty Towers, and the Reitz Union Shop.

Student Accounts

The Office of Student Accounts located in the HUB serves as the central receiving office for student fees and other payments. Accounts are payable at the HUB at the time such charges are assessed. All loans, grants, and scholarships are authorized by the Office for Student Financial Affairs, but the Office of Student Accounts executes the actual financial transactions. A check cashing facility is also provided for students and staff at the Student Accounts Office.

University Police Department

The University Police Department has responsibilities similar to police departments in a comparably sized city. This includes the physical protection of the citizenry and community property, as well as the apprehension and referral of law violators to appropriate disposition courts. The department considers each offense in light of its severity. Certain violations of civil law occurring on campus which may also be violations of the University of Florida regulations may be referred for appropriate action to the University Committee on Student Conduct or to the Student Honor Court.

The procedures used in the apprehension, detention, and investigation of charges against an accused person are identical to the accepted practices used in other communities. The rights of the accused are respected. He/she is informed that he/she does not have to answer self-incriminating questions; that he/she may have counsel in felony cases if so requested; that he/she has the right to face his/her accusers; that the burden of proof of guilt rests with the accuser; and that he/she will not be subjected to unlawful entry and search of his/her living quarters.

Parking is one of the major concerns of the University Police Department. The University has over 1500 campus visitors daily, bringing the total daily population on campus to approximately 35,000. Because this mobile population is confined to a less than three mile area, traffic problems similar to those encountered by any metropolitan area must be dealt with.

Other responsibilities of the University Police Department include maintaining the Information Booth for campus visitors, controlling traffic at all major university intersections, and enforcing parking and traffic regulations.

In addition, the University Police Department is responsible for transporting students who require medical attention to the Student Infirmary or to the

University Medical Center. As a general rule this transportation is furnished to campus residents; however, on special occasions the department will furnish transportation for ill students who live off-campus. UPD also transports monies from numerous university departments to local banks.

Constant security is maintained for all university buildings and facilities. Department officers routinely patrol the married student villages, the residence hall areas, and the fraternity and sorority housing locations. A Security Officer is also maintained at the Medical Center to deal with special problems which may arise.

Alumni Affairs

The Office of Alumni Affairs is an integral part of campus, providing services to students, faculty, and individual colleges, and to the University.

With funds derived from annual alumni contributions, the headquarters of the University of Florida Alumni Association provides the margin of excellence for many vital areas of the University. Annual Giving Program projects include student scholarships, restricted gifts for each college, the Distinguished Visiting Professors Program, and salary supplements for outstanding faculty.

Alumni Affairs offers new students a copy of GAINESVILLE IN A NUTSHELL, sponsors a campus hosting service organization called the Cicerones, and assists with parts of Homecoming.

Alumni Affairs helps support Legislative Appreciation Day, funds the UNIVERSITY OF FLORIDA MAGAZINE, and co-sponsors the University of Florida Days. It also hosts weekends including the Grand Old Guard Reunion for the 50th anniversary graduating class.

Along with keeping records on 78,000 UF alumni, the Office of Alumni Affairs funds a TV clip series, helps provide a radio series to more than 50 stations, and aids the University of Florida Foundation.

Active membership in the Alumni Association is the right of all who have been enrolled as UF students as well as friends of the University who make a contribution to the Annual Giving Program.

The Office of Alumni Affairs is located on the ground floor of the J. Wayne Reitz Union.

Religious Centers and Campus Ministers

Religious Centers sponsored by many of the major faiths and denominations are located near the University campus. In addition to worship services, they offer a variety of cultural, educational, social, and community service activities.

The programs of the religious centers are intended to provide both students and faculty with the opportunity for identifying with their religious heritage and developing a deeper understanding for their faith, especially as related to their academic work, and to campus, national, and world responsibilities.

Although the religious centers are not connected officially with the University, there are many areas in which the University and the religious centers cooperate.

The religious centers are staffed by professional and trained personnel who are available to University students and staff for personal counseling. Any student interested in pastoral counseling is invited to contact the University Coordinator for Religious Activities in 368 JWRU.

Ombudsman Service

This service is designed to assist students who have exhausted all efforts of their own in seeking redress to a particular problem through prescribed channels. Students are invited to contact the following offices:

Academic Affairs	231 Tigert Hall,	392-2401
Student Affairs	124 Tigert Hall,	392-1274

HELPING SERVICES DIRECTORY

Office	Location	Telephone
Admissions	135 TIG	392-1361
Alumni Affairs	G-1 JWRU	392-1691
Athletics (Intercollegiate)	STA	392-0664
Campus Shop & Bookstore	HUB	392-0194
Career Planning & Placement Center	G-22 JWRU	392-1601
Counseling Center	311 LIT	392-1575
Food Service	160 JWRU	392-1627
Golf Club	Newberry Rd.	392-0689
Independent Florida Alligator	1728 W. Univ.	376-4446
Institute of Black Culture	1510 W. Univ.	392-0896
International Student Center	Building AE	392-1345
Intramural Athletics & Recreation	227 FLG	392-0581
J. Hillis Miller Health Center (Information	MSB	392-2641
J. Wayne Reitz Union	JWRU	392-1649
Libraries (Information)		392-0361
New Student Programs	124 TIG	392-1278
Police	Building A	392-1111
President's Office	226 TIG	392-1311
Public Functions	G-72 JWRU	392-1647
Reading Study Skills Center	SW BRO	392-0791
Registrar	33 TIG	392-1381
Residence Halls Administrative Offices		392-2161
Student Accounts	HUB	392-0181
Student Activities Center	300 JWRU	392-1671
Student Affairs	123 TIG	392-1265
Student Employment	109, Building E	392-0296
Student Financial Affairs	23 TIG	392-1275
Student Government	305 JWRU	392-1665
Student Health	INF	392-1190
Student Judicial Affairs	124 TIG	392-1278
Student Services	129 TIG	392-1261

Part IV — Student Life

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Student Government

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STUDENT GOVERNMENT

Student government is a cooperative organization based on mutual confidence among the student body, the faculty, and the administration. Considerable authority has been granted the Student Body at the University of Florida for the regulation and conduct of student life. The criterion in granting authority to the Student Body has been the disposition of students to accept responsibility commensurate with the authority granted.

Each student at the University of Florida is a part of student self-government. Student Government leaders as elected representatives of the student body maintain close cooperation with the administration and faculty who show their support and respect for Student Government.

The University of Florida faculty and staff feels that training in acceptance of responsibility for the conduct of student life at the University is a valuable part of the educational growth of the individual student. The Student Body is a body politic, occupying its franchise under grant from the Board of Regents and subject to its continued approval.

While student self-governing activities serve as a learning experience and training ground for future leaders, the primary purpose of Student Government is to provide for the necessities of the campus community. Officials of Student Government serve on many university committees and provide representation through which all students may express their needs. suggestions, or grievances. Student Government is more than an organization of students presiding over the entire student body, it is a series of governments very similar in relationship to our federal, state, and local governments.

Powers are distributed into the three branches: legislative, judicial, and executive. Members of all three branches re elected directly by the Student Body.

The **Executive Branch** is made up of the Student Body President, Vice President, Treasurer, and the President's

Cabinet and staff. The Cabinet members are in charge of special services and projects sponsored by Student Government.

The Student Body President signs all measures passed by the Legislative Branch. He/she has the power to call special meetings of the Legislative Branch, has the veto power subject to legislative review, and can require written interpretation by the Honor Court of any measures affecting the Student Body.

The Vice President of the Student Body is the administrative head of the cabinet and carries out the duties and powers of the President in his/her absence.

The Treasurer of the Student Body keeps complete accounts of all Student Body Funds on deposit and signs all requisitions of funds on order from the Legislative Branch. The treasury source of the student body is a portion of the activity and service fee paid by all students at the time of registration.

The **Legislative Branch** is comprised of a unicameral Student Senate. The Senate is composed of elected representatives from all segments of campus based on population and geography. There are representatives from every school and college on campus. The remainder are elected on a population basis from the various living areas both on campus and off-campus. Some representatives are elected in the Fall Quarter and the remainder in the Spring Quarter.

Within the Student Senate are many committees and subcommittees. The Student Senate committees investigate, recommend legislation, apportion funds, and, perform functions required to conduct a representative government.

Within the **Judicial Branch** are two courts. The first of these courts, Honor Court, performs the combined functions of a trial court and a supreme court. As a trial court it tries and passes judgment on all violations of the Honor Code, a code which places the responsibility of each

student's conduct him/herself. (See Section VI, p. 136)

As a supreme court, the Honor Court is empowered to pass judgment on legislation and contested elections. It is also empowered to interpret the Student Body Constitution, and it has the added responsibility of informing all students of the purpose and principles of the Honor System.

The Chancellor of the Honor Court and Justices representing each of the schools and colleges on campus are elected by the student body.

The second court in the Judicial Branch is the Student Traffic Court. The Chief Justice is elected by the student body and must be a law student. The Traffic Court accepts payment of fines for parking violations, and conducts hearings for contested tickets.

Several organizations exist autonomously from the central level of student government but may operate from funds directly allocated by student government. All groups may make special requests for funds to the Legislative Branch of Student Government.

The **Interhall Council** is composed of representatives from the residence halls on campus. The president of each hall council serves as the representative to this council plus one more elected from each residence hall. The purpose of the Interhall Council is to provide an organization which serves as a channel of communication between Residence Area Councils, Student Government, and the Student Housing Office, as well as coordinating individual Area Council activities and representing the collective interests of all residents. The voting membership of the Interhall Council consists of two representatives from each of the Area Councils. The Interhall Council Office is located in 324 JWRU.

The **Interfraternity Council [IFC]** is the governing body for all social fraternities on campus. Each fraternity is represented by its president and they in turn elect the officers of IFC. The Executive Council of the Interfraternity Council is composed of the President, Executive Vice

President, Administrative Vice President, Treasurer, Secretary, Administrative Assistant, two faculty advisors, an Assistant Dean for Student Services, and four representatives from the geographic areas in which fraternity houses are located. The IFC Office is located in room 326, JWRU.

The **Panhellenic Council** is the governing body of the social sororities. Its purposes are the promotion of a high plane of sorority life, the furthering of sound scholarship, cooperation with the University in maintaining high standards, and the discussion of questions of interest. Each sorority has two elected representatives and the chapter president on the Council, and the officers rotate among the sororities. An Assistant Dean for Student Services serves as sorority advisor. The Panhellenic Office is located in 322 JWRU.

Married Students: Each married student village elects a mayor and specific number resident representatives to form the village commission. The village commissioners represent the residents or their district or buildings at regularly scheduled commission meetings presided over by the mayor. The village mayors relate and represent village residents' interest, opinion, and intent through mayor's council and secretary of married student affairs to the general decision making body of student government.

The **Council of International Organizations [CIO]** is the policy-making body and coordinating agency for the several international student organizations on campus. The CIO Office is located in 301 JWRU.

As in any system of composite governments, there are many additional organizations with partial government and partial independent characteristics. Finances are usually the closest ties these organizations have to Student Government. Some receive annual subsidies of student funds and most may request special allotments of student fees. Ultimately the Student Senate must approve both allotted and requested funds.

STUDENT ORGANIZATIONS AND ACTIVITIES

Student organizations and activities are regarded as an integral part of the total educational program at the University of Florida.

Therefore, to warrant existence and recognition, campus organizations and activities must contribute to the academic, recreational, or cultural climate of the University. It is for this reason that the University reserves the right to charter all organizations and requires that they function in accordance with their charters.

In order to comply with the University's total commitment to nondiscrimination, no student organization constitution or other organizational document may include discriminatory clauses pertaining to race, creed, color, sex, or national origin.

To apply for University registration, a student spokesman for a group should contact the Assistant Director of the Reitz Union who serves as advisor to student organizations. The responsibility for establishing policy concerning organizations and activities is vested in the Committee on Student Organizations. (See Section V)

There are over two hundred student organizations registered at the University of Florida in addition to social fraternities and sororities. Among these are vocational clubs, hobby clubs, and special interest groups to benefit students.

Sixty honorary and professional groups are also available which require certain scholarly and professional achievements for membership. All are intended as an additional means to broaden education, encourage fellowship, extend leadership opportunities, and provide fulfillment of special interests.

Student Organizations Directory

The Student Organizations Directory is an annual publication which lists names, phone numbers, and addresses of presidents and faculty advisors for all

registered campus organizations. Copies may be obtained at the Student Activities Desk, J. Wayne Reitz Union.

Sororities and Fraternities

Sororities and fraternities represent an important segment of student organizations. There are 17 sororities and 29 fraternities on the campus. These organizations exist to promote good fellowship, scholarship, character enrichment, and provide a small group living environment. All social fraternities and sororities at the University of Florida are open to members of all races, religions, creeds, and national origins. Freshmen students are under contract to live in university residence halls and, therefore, not eligible to live in sorority or fraternity houses.

SORORITIES: Seventeen women's social sororities have established chapters at the University. Thirteen have built chapter houses, two live in apartments, and two live in other housing arrangments. These living quarters serve as the center of the activities of the individual sororities. Primary jurisdiction in sorority matters is vested in the Panhellenic Council. The chapters at the University of Florida are **Alpha Chi Omega, Alpha Delta Pi, Alpha Epsilon Phi, Alpha Omicron Pi, Chi Omega, Delta Delta Delta, Delta Gamma, Delta Phi Epsilon, Kappa Alpha Theta, Kappa Delta, Mu Gamma Phi, Phi Mu, Phi Sigma Sigma, Pi Beta Phi, Sigma Kappa, Zeta Phi Beta, and Zeta Tau Alpha.**

Sorority members are chosen during rush sessions held each quarter. Details on rush are available in the Pnahellenic Office, Room 322, J. Wayne Reitz Union, or in the Office for Student Services, 129 Tigert Hall.

Pledges in a sorority must achieve a 2.0 grade average in the previous quarter's work before they are eligible for initiation.

Typical sorority membership costs include the following:

Pledge Fee	$10 to $50
Initiation Fee	$30 to $115
Dues	$5 to $17 per month
Meals	$40 to $75 per month
Quarter room rent	$117 to $135

These figures are only a guide to what might be expected. Specific costs of each sorority vary and particulars may be obtained from the Pnahellenic Rush Chairman or the individual sororities. Students should ask specific questions concerning financial obligations and other commitments before pledging a sorority.

Sororities are governed by the Pnahellenic Council which coordinates intersorority activities and service projects and establishes regulations pertaining to rushing, pledging, and initiation. Ecouragement of high scholastic achievement is also a substantial part of their philosophy.

FRATERNITIES: Twenty-seven national social fraternities for men have established chapters at the University. The national fraternities at the University of Florida are **Apha Epsilon Pi, Alpha Gamma Rho, Alpha Tau Omega, Beta Theta Pi, Delta Chi, Delta Tau Delta, Delta Upsilon, Kappa Alpha, Kappa Alpha Pi, Kappa Phi, Pi Lambda Phi, Sigma Alpha Epsilon, Sigma Chi, Sigma Nu, Sigma Phi Epsilon, Tau Epsilon Phi, Tau Kapa Epsilon, Theta Chi, and Omega Psi Psi.**

Of the 27 fraternities on campus, 14 maintain chapter houses on Fraternity Row (West Campus), 11 maintain off-campus houses (along 13th Street and University Avenue), and two reside in off-campus accommodations.

Fraternity pledges are formally chosen during the fall rush period and any time thereafter throughout the school year. Pledging details, policies and other information about fraternities can be obtained at the IFC Office, 326-327, J. Wayne Reitz Union, or in the Office for Student Services, 129 Tigert Hall.

Average costs of fraternity membership are approximately:

Pledge Fee	$20 to $25
Initiation Fee	$85 to $120
Dues and social fees	$25 to $30 per month
Meals	$65 to $70 per month
Quarter room rent	$90 to $135

Fraternities are regulated by the Interfraternity Council, which functions to promote and maintain the goals of the chapter by establishing guidelines and participating in social service programs. IFC is composed of one delegate from each fraternity. IFC regulations prohibit all forms of hazing.

Interfraternity Council believes that fraternalism is nurtured in an atmosphere of social and moral responsibility, mutual respect and loyalty to high principles. A fraternity has a solemn obligation in the development of its members.

Leadership Societies

The University of Florida has four leadership organizations: Florida Blue Key, Omicron Delta Kappa, Mortar Board, and Savant-UF.

FLORIDA BLUE KEY: Florida Blue Key is a leadership, honorary, and service organization. Members are tapped semi-annually following selection by active Blue Key members on the basis of demonstrated leadership in some field of co-curricular activity. A minimum 2.0 overall GPA is required for selection, and completion of eight quarters of college work, with at least five of them at the University of Florida.

OMICRON DELTA KAPPA: Omicron Delta Kappa, a national scholastic and leadership society, invites UF's most outstanding students to membership on the basis of merit. Election to active membership is awarded to undergraduate juniors and seniors, and occasionally to students of graduate and professional schools, as well as to members of the faculty, administration, staff, and alumni.

Members must have distinguished themselves academically and in service before entering ODK.

MORTAR BOARD: Mortar Board is the honorary leadership, scholarship, and service organization for senior women. Mortar Board members, who are chosen at the end of their junior year, must have a 3.0 overall GPA. They must have proven themselves outstanding in leadership and service to the University.

SAVANT-UF: Savant is the newest honor society to be established at the University. Savant is a French word referring to "persons in the know", and as an organization is coeducational in membership recognizing outstanding leadership and service.

Honorary Scholastics

Four honorary scholastic fraternities at Florida formally recognize high scholastic accomplishments on a University-wide basis. Two of them are **Phi Eta Sigma,** the national men's freshman honor fraternity which taps freshman male students who have achieved a 3.5 honor point average or higher during their first quarter of the year at the University; and **Alpha Lambda Delta,** the national women's honor society which recognizes women who reach or exceed the 3.5 honor point average in any quarter or combination of quarters of their freshman year.

The other two fraternities are **Phi Kappa Phi**, the national scholastic honorary society which represents all fields of study and which annually taps graduating seniors and some juniors who are in the top 10 per cent of their class; and **Phi Beta Kappa,** whose membership of outstanding scholars comes from the fields limited to the arts and sciences.

Honorary and Professional Groups

Honorary Societies: An honor society is an association established only in a four year or more, degree granting college or university that is accredited by the appropriate

regional accrediting agency, or by the appropriate professional accrediting agency, and which meets minimal qualifications.

An honor society must receive into membership individuals who achieve high scholarship and who fulfills such additional requirements of distinction in general leadership or in some broad field of education and culture as the society may establish; elect into membership regardless of membership in, or affiliation with other organizations; confer membership solely on the basis of character and specified eligibility; limit selection to those students who rank among the highest in general scholarship, making whatever additional requirements it desires.

Professional Fraternities: A professional fraternity is a specialized body which confines its membership to a specific field of professional or vocational education in colleges and universities. Some professional fraternities include both men and women in their membership and some are exclusively single sex.

Honorary societies and professional fraternities established at the University of Florida include: **Alpha Delta Sigma,** men in advertising; **Alpha Epsilon Delta,** premedical; **Alpha Kappa Delta,** sociology; **Alpha Kappa Psi,** business; **Alpha Lambda Delta,** women's freshmen scholastic honor society; **Alpha Phi Gamma,** journalism; **Alpha Pi Mu,** engineering; **Alpha Omega Alpha,** medical; **Alpha Sigma Mu**, metallurgy; **Alpha Zeta,** agriculture; **Angel Flight,** military; **Arnold Air Society,** military; **Beta Alpha Psi,** accounting; **Beta Gamma Sigma,** commerce; **Block & Bridle,** animal husbandry; **Delta Pi Epsilon,** graduate business education; **Delta Sigma Pi,** business; **Delta Sigma Rho,** honorary forensics; **Epsilon Lambda Chi,** engineering leadership; **Eta Kappa Nu,** electrical engineering; **Ta Rho Pi,** health related professions; **Florida Blue Key,** leadership; **Gamma Beta Phi,** service; **Gamma Theta Upsilon,** geography; **Gargoyle,** architecture & fine arts; **Kappa Delta Pi,** education; **Kappa Epsilon,**

pharmacy; **Kappa Kappa Psi,** band; **Kappa Psi,** professional pharmacy; **Kappa Tau Alpha,** honorary journalism; **Lambda Gamma Phi,** preveterinary; **Lambda Tau,** medical technology; **Mortar Board,** national senior women's honor society; **Omicron Delta Epsilon,** economics; **Omicron Delta Kappa,** national leadership; **Order of the Coif,** law; **Phi Alpha Delta,** law; **Phi Alpha Theta,** history; **Phi Beta Kappa,** scholarship; **Phi Chi Theta,** women's business; **Phi Delta Kappa,** education; **Phi Delta Phi,** legal; **Phi Eta Sigma,** freshman men's scholastic honor society; **Phi Kappa Phi,** scholarship; **Phi Mu Alpha,** music; **Pi Kappa Lambda,** music; **Pi Lambda Theta,** education; **Pi Sigma Alpha,** political science; **Pi Tau Sigma,** mechanical engineering; **Preprofessional Service Organization,** premedical-predental; **Rho Chi,** pharmacy; **Rho Pi Phi,** pharmacy; **Savant-UF,** student leaders' service organization; **Scabbard & Blade,** military; **Sigma Alpha Iota,** music; **Sigma Delta Chi,** journalism; **Sigma Delta Psi,** athletics; **Sigma Gamma Epsilon,** honorary earth sciences; **Sigma Lambda Chi,** building construction; **Sigma Pi Sigma,** physics; **Sigma Tau,** engineering; **Sigma Tau Sigma,** tutoring society; **Sigma Theta Tau,** honorary nursing; **Tau Alpha Sigma,** pre-engineering honorary; **Tau Beta Pi,** engineering; **Tau Beta Sigma,** women in band; **Tau Sigma Delta,** architecture; **Theta Sigma Phi,** women in journalism; **University Squires**, men's leadership and scholarship; **Xi Sigma Pi,** forestry.

Other Interest Groups

Recognition Societies: A recognition society is one which confers membership in recognition of a student's interest and participation in some field of collegiate study or activity with more liberal membership requirements than are prescribed for honor societies. Information concerning these groups may be obtained from the Activities Desk, 300 Reitz Union.

Service Organizations: Several campus groups and organizations have goals which give students the

opportunity to serve the University and surrounding community. They include such groups as the Environmental Action Group, Florida Cicerones (a "Gator Greeters" hosting corps), Gamma Beta Phi (a coed honorary service organization), Samson (community volunteer workers), the Preprofessional Service Organization (premedical and predental), and others. Further information concerning these organizations may be obtained at the Student Activities Desk in the Reitz Union.

Student Government Productions: Student Government Productions selects, promotes, and produces cultural and educational concerts, operas, plays, popular performers, and rock festivals. SGP is composed of a student staff and general chairman selected by the Public Functions Authority. They are supported through funds from Student Government and the proceeds of minimal admission fees charged for performances.

Student Publications: Student publications are run by students. The editors and student managers direct the day-to-day operations within the guidelines established by their respective governing body. Some full-time personnel also serve in management and assistance positions.

Student publications are produced by the offset printing process, with the production, except printing, being accomplished by the student staffs. Experience in all areas of publishing writing and editing, layout and paste-up, composition, photography and darkroom techniques, advertising sales and design, and general business and accounting—can be gained.

The INDEPENDENT FLORIDA ALLIGATOR, one of the nation's best student newspapers, is a perennial winner of the All-American rating from the Associated Collegiate Press Association. More than 25,000 free copies are printed five days a week during the regular school year, and on Tuesdays and Thursdays during the summer quarter.

The FLORIDA QUARTERLY is considered one of

the best student quarterlies in the U.S. It publishes outstanding UF student literary and illustrative work in company with the creations of nationally and internationally renown artists. Its staff is open to any interested undergraduate and any student can submit his work.

Performing Arts Organizations: Membership in these groups is not limited to students majoring or studying the particular arts. Participation and enjoyment of professional quality entertainment is open to all students and the general public. Students having an interest in or talent for artistic expression or the ability and interest to assist with production are invited to inquire. Auditions and tryouts are sometimes required.

Performing arts organizations include the Florida Players, a theatrical organization; University Orchestra; Men's and Women's Glee Clubs; University Choir; and the Gator Bands.

University Religious Assocition: The URA encourages and stimulates discussion of religious issues and cooperates with affiliated religious agencies.

Religious centers adjacent to the campus are the Lutheran Student Center, the Hillel Foundation, the Catholic Student Center, the Baptist Student Center, the Episcopal Student Center, the Center for United Ministries, and the University Methodist Center.

In addition to these centers, there are over 60 churches in Gainesville. Many offer special programs for University students. These facilities are listed in the yellow pages of the Gainesville phone directory.

Although the religious centers are not connected officially with the University, there are many areas in which they cooperate with the University.

INTERCOLLEGIATE ATHLETICS

The University of Florida athletic program is a comprehensive one with teams competing against regional

and intersectional opponents in nine inter-collegiate sports.

Florida, a member of the Southeastern Conference, fields athletic teams in football, basketball, cross country, baseball, track, golf, tennis, wrestling, and swimming.

Physical facilities include Florida Field stadium with a seating capacity of 61,000, two baseball diamonds, a completely equipped varsity tennis stadium, swimming pool, running track, two football practice fields, an 18-hole championship golf course, and Florida Gymnasium - a facility which houses ample dressing and training rooms, weight rooms, meeting rooms, four practice courts, and the 7,200 capacity varsity court.

Women's Intercollegiate Athletics are offered in gymnastics, golf, swimming, tennis, track and field. The program is operated under the Association of Intercollegiate Athletics for Women.

INTRAMURALS

The University of Florida has one of the most actively supported and best organized campus recreation and sports schedules in the country. The Intramural Sports Program is composed of athletic leagues for students from the residence halls, fraternities and sororities, college units, and independent student groups.

The intramural program sponsors such activities as archery, barbell, chess, cricket, handball, golf, gymnastics, judo, jujitsu, karate, modern dance, rugby, sailing, soccer, square dance, synchronized swim, tennis, volleyball, water skiing, and weight lifting.

Intraclub competition and competition between schools is encouraged, facilities and equipment being furnished free for the activities listed above.

Intramurals maintains and stocks four equipment check-out rooms around the campus for the free use of equipment by students. These rooms are located in the Florida Gymnasium, Graham Hall, Broward Hall and Norman Gymnasium. Facilities are provided where this

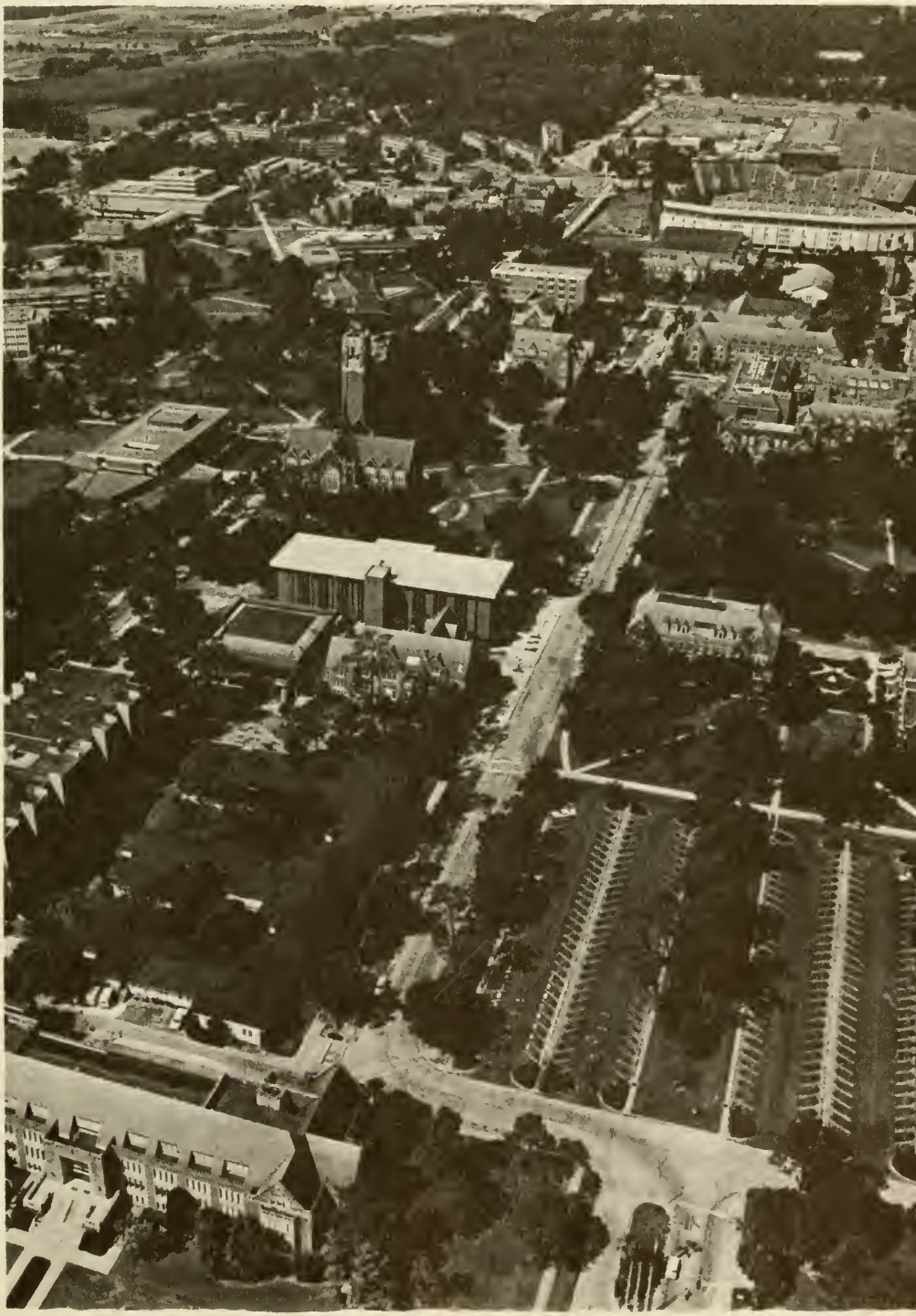
equipment might be used. Available facilities are as follows:

ACTIVITY	NUMBER OF FACILITIES	LOCATION
Archery	1	Broward Hall
Badminton	1	Norman Gym
Basketball	1	Florida Gym
	2	Hume Area
	1	Norman Gym
	3	Perry Field
Chess	1	Florida Union
Cricket	1	Fleming Field
Fencing	1	Florida Gym
Free Play,(Softball, Football, Etc.)	2	Hume
	2	Norman Hall
	3	Schnell Field
	10	Upper Drill Field, West of Stadium
Gymnastics	1	Florida Gym
Handball	4	Hume Hall
	16	Murphree Area
	4	Norman Hall
Judo	1	Florida Gym
Karate	1	Florida Gym
Modern Dance	1	Women's Gym
Sailing	8 boats	Lake Wauburg
Soccer	1	Fleming Field
Square Dance	1	Norman Gym
Swimming	3	Florida Gym Pool, Broward & Graham
Synchronized Swim	1	Florida Gym Pool
Table Tennis	1	Florida Gym Basement
Tennis	8	Jennings Hall
	12	Murphree Area
	6	Norman Hall
	6	Perry Field

Volleyball	4	Broward Hall
	3	Fleming Field
	4	Perry Field
Water Ski	2 boats	Lake Wauburg
Weight Lifting	1	Florida Gym Basement
Wrestling	1	Florida Gym

For further information on facilities, equipment or competition in any of the above activities, contact the Intramural Department, 229 Florida Gym, 392-0581.

Part V — University Policies and Administrative Regulations



Information contained in this section has been edited from source documents and written in a condensed narrative format. Should question arise as to specific meaning and interpretation of policies and regulations, the source document wording will prevail. Source documents for this publication include Florida State Statutes, the Board of Regents Operating Manual, the University of Florida Policy Manual, and the Undergraduate Catalog.

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CONFIDENTIALITY OF RECORDS

Access to Student Records (Board of Regents Policy, July 25, 1973): The president of each university of the State University System shall designate custodians of limited access records of students. These student records are open for inspection only by the student, the parents or guardian of the student, and such members of the professional staff of the institution as have responsibility working with the student or with the student's records.

Limited Access Records include 1) Student Health and Medical Records, 2) Student Disciplinary Records, 3) Records of Student Personal Non-Academic Counseling, 4) Required Student and Family Financial Income Records, 5) Student Permanent Academic Records (from which transcripts are made), and 6) Student Placement Records.

Except as required for use by the president in the discharge of his official responsibilities, the custodians of limited access records may release information from such records only upon authorization, in writing, from the student or upon order of a court of competent jurisdiction.

Student Services Records: A student's personnel record on file in the Office for Student Services is considered confidential. Its contents will not be disclosed without prior approval of the student involved to any individual or agency except the parents or guardian of the student and the professional staff of the Division of Student Affairs. However, factual information contained in student files that can normally be obtained from open public records — such as classification, place of residence, location and periods of employment — is considered public information.

Academic/Personnel Records: Action authorized by the Vice President for Student Affairs resulting in loss of good standing (expulsion and suspension), will be transmitted to the Registrar by the Office for Student Services with a copy to the student involved, the college dean, and the parents of those students under 18 years of age. The Registrar will

then place a "Hold" on the permanent record card indicating the action that has been imposed and maintain the "Hold" as long as the action is in force.

If a transcript of the record card is requested while the "Hold" is in force, a statement will be superimposed over and photographed along with the permanent record to the effect: "This transcript reflects only the academic record of the student; this student currently is not in good standing and further information should be requested from the Office for Student Services."

Requests to the Registrar to place a "Hold" on a student's record card are the responsibility of the Dean for Student Services and the Director of Student Judicial Affairs. The responsibility rests with the student who has satisfactorily completed the terms of disciplinary action to initiate, through the Director of Student Judicial Affairs, clearance of the record.

If a requesting agency desires to know why a "Hold" was placed on the student's record, the Dean for Student Services may state the general category of the "Hold" but will not divulge the details of the action without a written release from the student.

ACADEMIC REGULATIONS

Information relating to degrees and graduation, admissions, academic appeals and petitions, maximum loads, grades, expenses, fees, financial aid, probation, suspension, withdrawals, readmission, classification, and career planning and placement is set forth in the University of FLORIDA UNDERGRADUATE AND GRADUATE CATALOGS. These catalogs may be obtained in the Office of the Registrar, Room 33, Tigert Hall.

Information on adding, dropping, section changes and credit changes, is also provided on forms available in the Office of the Registrar.

Eligibility for Co-Curricular Activities: To hold any elected or appointed office in student self-government or

participate in any co-curricular activity, a student must be free of conduct probation and be classified as a full-time student by his/her college. Certain co-curricular activities may have higher requirements for participation. A designated official of the activity is responsible for enforcing these requirements.

Included in this classification are all athletic teams representing the University of Florida in regularly scheduled contests and practices, debate and forensic groups participating in contests or meets, dramatic and musical groups participating in the presenting productions on or off campus, and representatives of the student body and chartered organizations.

In the case of athletics, the scholarship requirements for participation shall be the same as those set forth in the Eligibility Rules of the Southeastern Conference.

A student, not eligible to hold an elected or appointed office, may obtain information on a waiver by contacting the Dean for Student Services.

Student-Faculty Relationships in the Classroom: Students are responsible for learning the content of any course of study for which they are enrolled. The professor is responsible for making honest professional judgements of students and for making clear the academic evaluation used in his/her classes.

A student alleging unfair evaluation should appeal first to the professor and then, to his/her academic advisor, to the department chairperson, and to the College Dean. The student may appeal decisions to the University Ombudsman in the Office of Academic Affairs.

HOUSING POLICIES AND REGULATIONS

Policies: All single freshmen are required to live in University Housing as long as space is available. Upon written request, exceptions will be considered for students who commute or live within 25 miles of Gainesville with their parents. Such requests will not be considered after the Housing Agreement is completed.

Housing Contracts for single student housing are for the Agreement Year of four quarters (September to August), if the student is enrolled.

To avoid misunderstanding or misinterpretation of the housing agreement and conditions of room assignment, each resident should review the housing agreement. For further clarification of either agreement provisions or housing procedures, contact the Director of Residence Life for the housing area involved.

Regulations: To safeguard each student's health and welfare as well as to protect University and personal property, residents are expected to be familiar with and follow all rules and regulations at the University of Florida.

For the **privacy** of all residents:

1. Reasonable quiet and consideration for others is necessary at all times.
2. It is recommended that residents lock their doors whenever they are leaving their rooms for security of personal property.
3. Commercial soliciting (in person or with advertising circulars) is not permitted in the residence halls in order to protect possible defrauding of residents.
4. The presence of guests are limited to weekends, holidays, and break periods. The Area Office should be advised in advance about guests. The host or hostess should be certain that the local area guest policies are observed and will be held responsible for the actions of their guests.

For the **safety** of all residents:

1. Since electrical wiring in residence halls cannot accommodate major appliances, residents may use only electric fry pans and coffee makers in their rooms and should take precautions against overloaded circuits. Other cooking may be done in community kitchens or designated areas.
2. Under state law, firearms, ammunition, weapons, explosives, dangerous chemicals, and fireworks may not be kept or used in University Housing because of the

dangers involved.

3. No animals are allowed in the residence halls for reasons of health and sanitation. Approved aquariums, pets and small turtles may be kept if they are properly maintained.

4. Screens should not be opened or removed from windows.

5. Ledges are off-limits.

6. Fire alarms and fire equipment may be used only in cases of need or emergency. False fire alarms are felonies. Be familiar with local evacuation routes.

7. Bicycles and motorcycles may not be parked in hallways, stairways, or entranceways. Illegally parked cycles will be impounded at the University Police Department.

For reasonable **care of facilities:**

1. Each resident is responsible for the proper care of his/her room and University property. Individual charges are assessed for property damage that occurs for reasons other than normal usage. Student rooms, if decorated or painted, must be left in an acceptable condition as determined by the Director of Residence Life.

2. Residents jointly share responsibility for the condition of the public areas (public kitchens, lounges, corridors, baths, etc.). Students responsible for creating unclean conditions must have them corrected. Individual or group charges may be assessed for property damage or excessively unclean conditions that occur for reasons other than normal usage.

3. Charges may be assessed for misuse of University equipment such as removal of such equipment to and from student rooms.

4. Lock repair is handled by University personnel. Residents may not add locks to doors or other University equipment.

Additional Information affecting residents:

1. Residents are required to be familiar and comply with **visitation procedures** administered through

governing bodies in the residence areas.

2. State law makes illegal the possession or consumption of **alcoholic beverages** by persons under 18 years of age.

3. The **possession or use of illegal, harmful, or habit forming drugs** is unlawful by the State and Federal law, and therefore inappropriate on the University campus.

POLICIES PERTAINING TO STUDENT ORGANIZATIONS

Policy: Students are free to join university organizations. Officially registered organizations must not have as a purpose, either in name or in fact, the advocacy of the overthrow of the government by force or other unlawful means.

Student organizations are encouraged to attract advisors from faculty or professional staff. All organizations officially registered by the University are allowed to meet on campus and to use appropriate university facilities.

In compliance with the University's commitment to non-discrimination, no student organization constitution or other organizational document may include discriminatory clauses pertaining to race, creed, color, sex, or national origin.

Registration: The University recognizes the value of student organizations in campus life and provides opportunity for new groups to be registered. The organization should have some relationship to the main educational mission of the University, since student organizations and activities are regarded as a part of the total educational program at the University of Florida.

To warrant existence and registration, campus organizations and activities should contribute to the academic, recreational, or cultural climate of the University. For this reason the University reserves the right to charter all organizations and requires that they function in accordance with their charters.

Full-time students interested and willing to work in the

development of a new organization may petition for its registration through the Committee on Student Organizations provided scholastic requirements and social conduct are maintained by the petitioning students and, financial program, constitution, statement of goals or purposes, and faculty advisor are approved by the committee. Applications for registration may be obtained from the Assistant Director for Student Activities, J. Wayne Reitz Union.

An organization must be registered as a local organization before it may request permission from the Committee on Student Organizations to petition a national body.

All revisions, such as alterations in an organization's name or constitution must be submitted to the Student Organizations Committee for approval. Accompanying a constitutional change must be an affidavit stating there are no changes that are contrary to University regulations.

Fraternities and Sororities: For information relative to colonization of Greek letter social organizations, students should consult Interfraternity Council or Panhellenic Council to ascertain their respective policies.

Reports and Financial Records: All registered student government organizations which require initiation fees, or which collect and disburse monies obtained from students, or have monies which are spent by members, are subject to audit. In addition to normally required audits, Student Government will make periodic audits of the financial records of student organizations which receive funds from student fees allocated by Student Government.

Financial statements must be prepared and submitted as requested when the presidents of the various organizations receive instruction for such reports. Insofar as is practical to do so, University auditors review these financial statements. Where certified public accountants are retained by an organization, copies of the auditor's report shall be filed along with summary statements from

the organizations.

All registered student organizations must also submit to the Assistant Director of the Reitz Union, annual reports of their activities and the names of their officers for the coming year. Forms for this report are sent to presidents of student organizations in advance of the due date.

Building and Properties: Any registered student organization which plans to build or to make important additions to buildings which house its chapter is required to submit plans, specifications, approximate costs, and proposed methods of financing to the Fraternity and Sorority House Plans and Constructions Committee. They must be approved by this Committee before any contracts may be signed.

Plans for rental or purchase of any building by any registered University organization must also receive the approval of the Fraternity and Sorority House Plans and Construction Committee before any contracts are made.

Student Publications: Authorized student publications should maintain high standards of literary merit and journalistic responsibility. The President of the University, as publisher, has final authority and responsibility in matters relating to student publications.

Unless specific advanced approval is granted, no student organization will be permitted to accept donations or contributions from outside sources in order to fund publications. The circulation of literature that has been identified will be allowed provided steps have been taken to preserve the orderliness of the campus. The distribution of literature and the circulation of petitions to captive audiences will not be allowed.

Soliciting: No student organization may sponsor money making schemes except by special permisssion from the Assistant Director of the Reitz Union who serves as advisor to student organizations. Permission will only be granted

for those events from which the proceeds go entirely to charity or some philanthropy. Exceptions to this rule are the IFC Frolics and the Military Ball.

No student organization is permitted to accept donations or contributions from outside sources in order to fund publications. Resources must be confined to money received through advertising, dues or costs of student memberships or associate memberships of other University personnel.

No off-campus individuals or groups will be permitted to solicit on the campus.

DRUG POLICY

The use, possession, and sale of psychedelic, hallucenogenic, and/or narcotic drugs is illegal and is unacceptable within the University of Florida community. The abuse of stimulants, depressants, non-prescription drugs is likewise inappropriate.

It is the **University's policy to enforce** the applicable Florida statutes, United States government code, and University Regulations. Personnel employed by the University are instructed to enforce university drug policies and to report the names of persons and information concerning alleged incidents to their department chairperson who will contact the Director of Student Judicial Affairs. (Exceptions to this policy are students who have voluntarily contacted staff members expressing a desire to change their behavior.)

While the University will enforce the law, it recognizes that enforcement of statutes alone is not the most effective method of curtailing the use of harmful and inappropriate drugs on campus. The University will provide personnel, facilities, and efforts to students who are experiencing drug difficulties and desiring help; insure that groups of interested students, faculty, administrators, and staff members present symposia on drugs and the drug problem; afford University personnel the opportunity to offer suspected drug users the choice of assistance in lieu

of possible disciplinary action, except when the individual is suspected of sale, manufacture, or other purposeful involvement of others; and encourage confidentiality regarding all persons involved in self-help programs who are not continuing to violate applicable statutes.

POSSESSION AND USE OF FIREARMS

The possession of firearms on the University campus is prohibited except when specifically authorized.

The **University "campus" is defined** for purposes of this policy to include those lands located in the City of Gainesville, Florida, occupied by the University of Florida, and bounded generally by S.W. 13th Street on the East, University Avenue on the North, S.W. 34th Street on the West, and Archer Road on the South, including premises occupied by fraternities and sororities, officially registered by the University whether located on the University campus itself or on the periphery.

The term **"firearm" is defined** for the purposes of this policy to include pellet guns, BB guns, and similar weapons.

Campus residents are permitted to store firearms in a designated area at the University Police Station only. An area for the maintenance and cleaning of these firearms will be provided at this designated facility. When removed from the storage facility for use, the weapon must immediately be taken east on Museum Road until past the campus perimeter. Possession of a firearm anywhere else on campus is prohibited.

Those presently authorized to possess guns on the campus are members of governmental agencies authorized by law to possess guns, the University Police, members of University Rifle Teams, and the staff of the Florida Museum when the guns are part of the museum collection and are for exhibit purposes or used in specimen collection. ROTC cadets may drill with unloaded rifles which have the firing pin removed when under the supervision of ROTC cadet personnel on the firing range or in the ROTC

Armory.

Any student or employee shall be immediately suspended for violation of this policy. When made necessary by University rules and regulations such suspension shall be interim in nature until a proper hearing can be held by the appropriate hearing body to determine the facts and circumstances of the violation.

Should it be necessary or desirable for the use of firearms in any academic programs of the University, permission for such use must be applied for and granted by the Vice President for Academic Affairs.

NON-CREDIT DISCUSSION GROUP POLICY

The Board of Regents has authorized officially registered organizations of the University to sponsor non-credit discussion groups. The Board has defined such discussion groups as "informal but organized group discussions on subjects of interest which are not a part of the regular academic curriculum or the university but which are supported by student activity and service fees or other university facilities on a regular or continuing basis." The use of university funds or facilities on a regular or continuing basis is construed to mean their use for one or more discussion periods that involve five or more hours of time during a quarter.

Officially registered student organizations desiring to sponsor non-credit discussions must obtain prior approval from the Committee on Student Organizations. For this purpose, such student organizations must submit to the Committee on Student Organizations the following information 1) title of the discussions, 2) general objectives of the discussions and teaching methods to be followed, 3) outline of the discussions in sufficient detail to indicate clearly what is to be covered, 4) specific teaching methods to be used, 5) biographical statement concerning leaders of the discussions, 6) place and times of meeting, and 7)

approximate number of persons expected to participate in the discussions.

After such information is submitted to the Committee on Student Organizations, a representative of the student organization requesting permission to sponsor a discussion group will appear before the Committee to answer questions and provide additional information needed by the Committee. The Committee will be guided by state statutes and Board of Regents regulations when recommending to the Vice President for Student Affairs approval or disapproval of an organization's request for a non-credit discussion group. Copies of the regulations and statutes will be made available to officially registered student organizations requesting permission to sponsor non-credit discussion groups. There will be no fee requirements and soliciting of money will not be permitted.

In accordance with the Board of Regents' Approved Guidelines, the Committee on Student Organizations will review as it sees fit the activities on non-credit discussion groups previously approved.

ADMINISTRATIVE REGULATIONS

Identification Cards

At the time of first registration as a student at the University of Florida, each student is authorized to have a photo-identification card made free of charge, which he/she keeps until graduation, unless dismissed for administrative or disciplinary reasons. This ID card is used for many activities and privileges, including admission to athletic events and check out of library materials, and should be carried at all times. Only one ID card is issued free of charge to a student within a specified time following first registration. Late requests for the first card or requests for replacement of a lost or stolen card will be filled only upon payment of a charge of $5.00.

Financial Obligations and Deadlines

Students are responsible for meeting University financial obligations and deadlines for registration and payment of fees as listed in the University Catalog. Failure to meet deadlines subjects one to a $25 late registration fee, which may be waived through petitioning when the registration is delayed through fault of the institution or when individual circumstances justify the waiver. Failure to meet other financial obligations generally results in cancellation of registration, and withholding of transcripts. Appropriate legal action may also be taken to recover all sums due.

Student Health Service Requirements

A medical history and physical examination and certain immunizations are required in order to secure medical care provided by Student Health Service and maintain registration at the University.

Selling of Merchandise

The Board of Regents Policy concerning the sale of merchandise on campus is very restrictive. Generally speaking, sale of merchandise is limited to university budgetary units and those vendors under contract with the institution.

Policy requires that there shall be no sale on the campus of merchandise except for the state newspapers provided in vending racks. Exceptions may be approved by permission from the Business Manager and/or authorities indicated in the following paragraphs.

1. Registered student organizations may engage in commercial sales on campus (except in residence halls) provided the proceeds from such sales are used entirely for charitable or philanthropic purposes. Clearance for such sales must be obtained from the

Assistant Director for Student Activities in the Reitz Union.

2. Students, faculty, staff members, and registered student organizations may distribute and/or sell printed material provided the university policy is adhered to in this respect. Registration of printed material to be sold or distributed is accomplished in Room 300 of the Reitz Union. Any student's request for a permit to sell literature advocating his personal view on a single subject which is denied because it is declared to be a sales enterprise rather than an exercise in free speech will be referred to the Business Manager, for decision on approval of such an enterprise, or reconsideration of such decision could be appealed to the Vice President for Student Affairs.

3. Approval for sale of merchandise in Married Housing Areas must be obtained from the appropriate Mayor and Resident Manager of the Housing Areas involved as well as the Manager of Married Housing located in the Central Housing Office.

4. Newspapers are permitted to be sold from vending racks provided approval is obtained from the Business Manager.

5. Solicitation for sale of Florida newspapers is permitted in the Housing area offices only by means of complementary newspapers and subscriber cards which serve as authority for the appropriate newspapers to be delivered daily to the door of the subscriber in the residence hall. Payment for delivery of newspapers is an arrangement between the newspaper business office and the customer. Approval to participate in the complementary newspaper arrangement must be obtained from the Director of Housing. Door-to-door solicitation in the residence halls is not permitted.

6. Gainesville licensed food vendors may receive and fill specific short order food requests from students, faculty, and staff members for direct delivery to campus addresses. Delivery to women

residing in residence halls must be done through contact to the Area Office. Permission to deliver food items on campus must be obtained from the business manager.

7. Married Housing Area commissary stores are permitted to engage in sales of staple items of merchandise for members of the married housing areas.

Merchandise not permitted to be sold on campus includes: alcoholic beverages; food prepared and sold by other than a licensed vendor; and sales items which are in direct competition with contract vendors or university budgetary agencies.

Use of Facilities for Private Gain

No group, organization, or person shall have the right to use University facilities or services for private gain. This does not apply to the use of library books, records or other materials.

PUBLIC FUNCTIONS POLICY FOR SCHEDULING USE OF FACILITIES

[Condensed and edited from University Policy Manual; 10.2, PM17]

University Responsibility for Public Events: The University of Florida recognizes its responsibility to supplement the regular academic programs of the University by sponsoring for its members as many special programs of cultural and intellectual value as its resources will permit and to encourage and assist University agencies and registered student and faculty groups to sponsor such events, as well as speakers and performances for entertainment. It also recognizes its responsibility to control and allocate the use of its limited facilities to insure that their use is consistent with the purpose for which they are provided and to see that conflicts in use do not arise, or

are equitably resolved and that applicable safety regulations and proper crowd control measures are observed and practiced.

Freedom of Expression and Obligation of Speakers and Sponsors: The University campus is open to free discussion and the examination of views and ideas with the stipulation that discussion be accompanied by conditions consistent with the nature of a university community. The University permits and encourages forums of speakers for the dissemination, analysis and evaluation of ideas.

Any person sponsored by a University group or organization or by a University related group or organization is free to speak on campus. Speakers and sponsors are accountable to campus and civil authority under existing laws and regulations.

Sponsoring groups or organizations shall be responsible for informing speakers that the University campus is not to be used as a platform for the organization of or the incitement to lawlessness or violence, and for obtaining the speaker's agreement not to violate this policy, and to the extent possible, for preventing the speaker's using the event for such purpose if he/she attempts to do so. Sponsoring groups and organizations are responsible and accountable for the actions of the speakers they sponsor and violations of University policy by a sponsored speaker may be considered as violations by a sponsoring group or organization.

The authority responsible for a particular University facility is also responsible for informing University groups, organizations or persons, and non-university persons, groups or organizations that use that facility of this policy.

Definitions: A Public Function is an event that is held on the University campus and is open to attendance by all members of the University Community and/or to the general public either with or without charge for admission. **A Private Function** is defined as one held on the University campus and is open to attendance only by

members and invited guests of the sponsoring group, organization or person.

University groups and organizations are defined as officially constituted colleges, schools, divisions, departments, agencies and other corporate organizational units which are a part of or operate on behalf of the University to include foundations and alumni organizations, student organizations, honor societies, fraternities, sororities and religious organizations oficially registered by the University. **University persons** are defined as individual members of the University community — that is, students, faculty members, administrative and professional staff, and career service personnel. **University related groups and organizations** are defined as those that, although not officially registered by or affiliated with the University or otherwise failing to meet the definitions above, are related to the University because of the promotion of the interests of the University community, the academic professions, and other related interests of the faculty, staff or students, or which perform other service to the University and its community. **Non-university persons, groups and organizations** are defined as persons, groups or organizations as defined in the preceeding sentences, including those groups and organizations which exist primarily for the purpose of carrying on commercial activity for profit, or which otherwise exist primarily for private individual gain or benefit.

Use of Facilities: Outdoor areas of the campus have been classified as follows and are scheduled and supervised by the indicated University agency or student organization: **Academic areas** (Areas near classrooms, libraries, laboratories, hospitals, auditoriums, and research facilities. Non-academic use of such areas is to be scheduled through the Public Functions Office. The Plaza and the Mall are among the outdoor areas designated as academic); **Union areas** (outdoor areas adjacent to the Reitz Union. The Director of JWRU is supervisor for these

areas); **Residential areas** (Outdoor areas in the vicinity of residence halls, fraternities, sororities and villages. Events in each of these areas is scheduled and supervised by the student council governing the area). The Public Functions Office may be contacted for information concerning the authorizing agency for other areas which may be established for special use.

Outdoor areas on the campus which are not committed to a specific use or assigned to a specific University agency are free to be used for informal, unscheduled and unamplified expressions of opinion or musical events by members of the University community participating as individuals without registration or approval. These impromptu speakers or musical performers will be held responsible for orderly behavior and for no disruption of academic routine or scheduled public functions. Information about scheduled events is available from the Public Functions Office.

Events using public address systems or other electrical amplification and events involving a substantial outdoor area of the campus are defined as **formal events.** These are permissible when **scheduled in advance with the Public Functions Office**, provided they are sponsored by a University group or organization or a University related group or organization; they do not interfere with academic processes, previously scheduled events, or other campus activities; and they follow the scheduling and procedural guidelines established by the Public Functions Committee for particular areas.

A reasonable sound level is defined as a level which falls within the permissible limits of Gainesville city ordinance #1870, and meets the communication needs of the events without excessive penetration to the adjacent areas. No electrically amplified concert shall be of more than four hours duration.

As a general policy, the use of electrically amplified instruments in academic areas will not be approved on class days — Monday through Friday. Approval on weekends and holidays will be in compliance with

guidelines established by the Public Functions Office. Information detailing these guidelines which specify hours by day and area where public address systems and electrically amplified instruments may be approved may be obtained from the Public Functions Office. Public address systems are permitted when scheduled in advance and when a reasonable sound level is maintained. The sponsoring group or organization is responsible for maintaining a reasonable sound level. Control of sound in the Reitz Union area is the responsibility of the Director of the J. Wayne Reitz Union. The control of sound in residential areas is the responsibility of the appropriate student governing council.

The principal facilities suitable for public functions are as follows: Florida Field (the Director of Intercollegiate Athletics schedules routinely for all athletic and physical education purposes. The Public Functions Committee may use it for other than athletic and pedagogical uses, with the concurrence of the Director of Intercollegiate Athletics); Florida Gymnasium (The Dean of the College of Physical Education, Health, and Recreation is responsible for scheduling it for physical education related functions, for athletic functions, and for other public functions under policies developed by the President through the Public Functions Committee); The University Auditorium (The Public Functions Committee schedules this facility); The Health Center Auditorium (The Vice President for Health Affairs schedules the use of this facility); McCarty Auditorium (The Vice President for Agricultural Affairs is responsible for this facility); and The Constans Theater, The Reitz Union Auditorium, and The Reitz Union Ballroom (The Director of the Reitz Union is responsible for scheduling use of these three facilities).

The names of those from whom approval must be received in order to use these facilities and a complete list of facilities may be obtained from the Public Functions Office. The Public Functions Office will also provide assistance in scheduling.

University facilities will not be made available for

commercial purposes unless approved in advance by the Business Manager.

Instructional space is primarily for the conduct of scheduled classes, laboratories, seminars and other uses related to the academic process. All instructional space, with the exception of that located in the J. Hillis Miller Health Center, is under the assignment and control of the Office of the Registrar. Such facilities may be used for non-public meetings by or sponsored by University groups or organizations, and by or sponsored by University related groups and organizations. Such groups or organizations may be required to pay in advance the incidental and incremental cost of such usage. Permission for the use must be obtained from the Office of the Registrar following authorization of the Dean of the College or the Director of the Division to whom the instructional space has been assigned. Permission for use of instructional space in the J. Hillis Miller Health Center must be obtained from the Office of the Vice President for Health Affairs. Public meetings sponsored by University groups and organizations or University related groups and organizations may also be held in instructional facilities when other facilities are unavailable and when such use has been authorized by the Public Functions Committee as well as the other appropriate authorities. Instructional space will not be available for non-university persons, groups or organizations.

Restrictions on Use of University space are as follows: the Plaza of the Americas is reserved for the exclusive use of University groups and organizations and University related groups and organizations; and the use of other facilities or space by University persons or non-university groups, organizations and persons will be measured by the effect of use on the University and its ability to provide adequate parking and security.

Priorities of those entitled to use University facilities for public or private events will be observed as follows: University groups and organizations; University persons; University related groups and organizations; and

Non-university groups, organizations and persons.

Fees may be charged to non-university groups, organizations, and persons for the use of University facilities. All such fees shall be in accordance with University policies and procedures and shall be set by the authority controlling the facility and approved by the administration of the University. Any additional services required by the user will be billed separately to the user by the department performing the service. University groups, organizations or persons may be charged for additional services they require in the use of University facilities.

All public events must be registered with the Public Functions Office either directly or, when an event is scheduled in a residential area or building, through the appropriate student governing council: a) Residence Halls (Interhall Council), b) Fraternities (Inter-Fraternity Council), c) Sororities (Panhellenic Council), and d) Married Student Villages (Mayors' Council).

To avoid conflicts with other major University events, each council should coordinate its schedule with the Student Government Public Functions Authority, and the Public Functions Office. Events designed primarily for organizational membership or small interest groups should be registered. **The purpose of registration** is to provide a single office on the campus with scheduling information which can be provided to the University Community and campus visitors upon inquiry. **To register an individual event**, a Public Functions Information form should be submitted in advance to the Public Functions Office in the J. Wayne Reitz Union, or for residential areas, to the appropriate student governing council. Departments and similar organizations scheduling a large number of events may register them by submitting their schedules monthly in advance to the Public Functions Office.

Public events in the following categories must be approved by the Public Functions Committee: a) Public events which require the use of a major facility, such as the Florida Gymnasium, the University Auditorium, the Union Ballroom (when used as other than a banquet facility),

Florida Field (football games excluded), or a substantial outdoor area of the campus; and/or b) Public events which necessitate the use of contracts and financial guarantees. All public events planning to use a major facility should be scheduled at least one quarter in advance. Events planned after that date will be approved only when they do not interfere with previously scheduled events, either in facility or type of event. No contract should be signed or final commitment made until approval has been received by the organization. The Public Functions Committee may require the sponsoring group or organization to furnish evidence satisfactory to it to show the financial ability of the sponsoring organization to host the requested event.

All public events must be conducted in compliance with the procedures established by the Public Functions Committee and with the regulations established by the authority controlling the facility and any other University authority concerned with public events.

Those groups, organizations and persons permitted to use University facilities may charge an admission fee or provide for voluntary contributions provided the fee or contributions are only to cover the cost of the event, or the net proceeds are for a recognized and approved charity.

Responsibilities and Authority of The Public Functions Committee and The Public Functions Manager: The Committee consists of nine faculty members and five student members appointed annually by the President. The President designates a chairperson and vice chairperson and the Public Functions Manager serves as ex-officio secretary. The Committee reports to the President through the Director of University Relations.

Responsibilities of the Public Functions Committee include: a) recommending the adoption of policies and procedures necessary to accomplish sponsorship, coordination, and execution of a program of cultural, intellectual, and entertainment events for members of the University community; b) sponsoring the University lecture series and such other events as the Committee

may deem advisable; c) advising and assisting the Public Functions Manager in performance of duties; d) hearing appeals from decisions of the Public Functions Manager and recommending to the President through the Director of University Relations action to be taken; and e) encouraging campus organizations and agencies of the University to sponsor programs of speakers and events, cultural, intellectual, and entertainment that offer variety and assisting the sponsoring groups in successful execution of the events.

Responsibilities of the Public Functions Manager include; a) implementing the Public Functions Policy of the University and carrying out regulations, procedures, and directives of the Public Functions Committee; b) informing the Committee as to the need for policy and regulations; c) administering the practical details of space allotment, calendar, publications, publicity, technical arrangements, and safety; d) ascertaining, with the assistance of the University Attorney, that all contractual agreements obligating the University are in order; and e) assisting and advising student and faculty groups concerning the hosting of public functions.

USE OF CAMPUS FACILITIES BY PROMOTERS

A promoter will not be given permission to use University facilities if he/she initiates a program by contacting some university organization and offers, for the use of a University facility, to give a percentage of the gross or net receipts to a charity. These requests will be denied on the basis that a) it violates the solicitation policy since the promoter is trying to conduct a commercial enterprise on University property, b) the University has no control over the bookkeeping, therefore, no knowledge of what either the gross or net receipts are, and c) the University has no way of checking as to the reliability of the promoter, therefore, the University is placed in the position of suffering a possible loss from the activities of the promoter.

A promoter will be granted permission to use University facilities if a University organization acts through a promoter to secure the services of entertainers. In this case, the promoter is acting more as an agent than a promoter. All sales and bookkeeping are conducted in the Public Functions Office and the production is, in effect, controlled by the University, with at least part of the proceeds going to charity. The organization, however, cannot generate funds merely for itself by this method.

FREEDOM OF ASSEMBLY — DEMONSTRATION POLICY

[Condensed and edited from University Policy Manual; 10.7, PM32]

Preface: It is agreed that no one has the right to disrupt the operation of the University or to interfere with the ordinary rights of other members of the University Community. It is also agreed that the legal rights of students or other members of the University body, as of any citizens, must not be abridged; that this policy statement shall not be used in any way to infringe upon the legitimate freedoms of any person or group of persons; that this policy will be impartially enforced, with due process afforded to all. In order, then, to underscore the rights and responsibilities of all individuals concerned with University activities, to ensure freedom of expression, to maintain normal operation of the University, and to protect the rights of all members of the University Community the following policy regarding demonstration is adopted. (Approved, University Senate, February 20, 1969; Ratified, Student Senate, February 24, 1969).

Policy: Demonstrations may be held anywhere on the campus, so long as they do not disrupt the normal operation of the University or infringe on the rights of other members of the University Community, except that

no demonstrations are permitted inside University buildings. Although no specific areas on the campus are designated for the purpose of demonstrations or impromptu speeches, exclusive use of the Plaza of the Americas for this purpose may be obtained by prior clearance through the Public Functions Office. Any use of sound amplification equipment on the campus must also have prior clearance through this office.

In order that demonstrators not interfere with the operation of the University or the rights of others, they shall not: obstruct vehicular, bicycle, pedestrian or other traffic; obstruct entrances or exists to buildings or driveways; interefere with educational activities inside or outside any building; harass passersby or otherwise disrupt normal activities; interfere with or preclude a scheduled speaker from being heard; interfere with scheduled University ceremonies or events; or damage property, including lawns, shrubs or trees.

In the event of disruptive action (BOR Operating Manual, 3.18) University members involved in demonstrations shall identify themselves by presenting appropriate documents such as ID cards when requested to do so by the President or his/her designated representative, and such representative will identify him/herself when making this request. Demonstrators not officially related to the University of Florida will be directed to leave the campus immediately or be subject to arrest for a violation of the law.

If, in the opinion of the President or his/her designated representative, a demonstration is disrupting normal University operations or infringing on the rights of other members of the University Community, the President or his/her representative may: 1) identify him/herself to the demonstrators, giving name and official position; 2) inform the demonstrators that they are in violation of the University policy and/or in violation of the law and specify the nature of the violation; 3) request that the violation cease; and 4) in the event of non-compliance with this request, enlist the

assistance of the University Police in restoring order and enforcing the law.

The University Police have a responsibility to: 1) declare a demonstration to be in violation of law and request all demonstrators to cease and desist and to disperse and clear the area or be subject to arrest and/or University disciplinary action; 2) arrest any demonstrators observed to be in violation of the law; and 3) enlist the assistance of outside law enforcement agencies, if necessary.

Implementation: All members of the University Community have the responsibility to assist in maintaining an atmosphere which will allow the University to conduct its normal operation. It is essential that the President delegate authority consistent with the responsibility for maintaining the security of University property and providing for the safety of members of the University Community.

Each Vice President, Dean, Director, Department Chairperson, Faculty, Staff Member, and Student Government Official hereby is delegated and vested with the authority of the President to act in enforcing the demonstration policy and maintaining order on this campus whenever such action shall be necessary to be taken by them in University facilities or areas under their permanent or temporary control.

The University Police are vested with the authority and responsibility to maintain order anywhere on campus.

Procedure: In the event of any individual or group of individuals shall threaten to or shall disrupt the normal operation of the University, the representative of the President shall request that those creating the disturbance cease, desist, and remove themselves from the immediate premises and shall immediately notify the University Police. The University Police will immediately inform the Office of the President or one of the University Vice Presidents, as the circumstances require.

If the disruptors do not cease, desist, and remove themselves, an official, defined as a Vice President, Dean, Director, Assistant Dean or Director, Department Chairperson, or Faculty member, has the authority and responsibility to advise them that any student who has refused to obey the request is then and there suspended from the University, subject to a hearing on charges of violation of this policy which shall be filed with the President or the University Student Conduct Committee. Upon announcement of the order of suspension, the official issuing the order of suspension shall request the disruptors to identify themselves by presenting appropriate documents such as ID cards.

When a University official is not present to issue the order of suspension, the disruptors shall thereafter be suspended by the President upon presentation to him/her of credible evidence which would have justified suspension had the President or one of his/her representatives witnessed the action. Where no such person is present to issue the order of suspension and the disruptors do not cease upon the warning given by a staff member, Student Government Official, or the police, they shall be arrested without prior suspension.

After lapse of a reasonable time following the request to cease, desist and remove themselves from the premises, the representative of the President shall request a University policeman to inform any disruptors remaining on the premises that they are in violation of law, and that if they fail to cease, desist and remove themselves, they will be arrested. Any persons failing to heed this warning shall be forthwith arrested and charged in the proper court for violation of the appropriate law.

This policy specifically prohibits demonstrations inside campus buildings. If actions of any group or individual inside a University building shall become disruptive before warnings can be given, such persons shall without further warning be suspended for violation of University regulations and arrested for violations of the law. This

policy is itself the necessary warning.

Participation by any employee of this University in any action or disruption which would warrant suspension of a student shall also constitute grounds for suspension of the employee, pending hearing on charges to be immediately filed under the pertinent provision of the applicable rule or regulation of the University Constitution or statute.

DISTRIBUTION OF PRINTED MATERIAL

Distribution and Display of Printed Material Not in Connection with Student Government Election: Printed materials may be distributed free, posted, or sold on the campus for reasons that are not commercial, by University personnel. Sale on the campus of commercial printed merchandise, except for the state newspapers provided in vending racks, is precluded by the Board of Regents policy.

The person distributing materials is subject to the Student Code of Conduct and to all laws or regulations of the city, state or nation that govern a person as a citizen in the exercise of his right of expression.

University personnel desiring to distribute printed material must file a "Statement of Intent and Acceptance of Responsibility" prior to such distribution at the Student Activities Desk in the J. Wayne Reitz Union. This statement is an acknowledgement by the filer of his/her assumption of the **following responsibilities:**

1. Literature and equipment may not be left unattended and must be removed after use, except in those instances where prior approval has been granted to distribute at specific sites newspapers and other literature by means of vending machines or distribution boxes.
2. There must be no interference with normal operations of the University.
3. Distribution of printed material may not take place within University buildings except in those

residence areas which have approved such distribution by prior approval from their governing bodies.

4. All printed material, except for buttons, badges, and bumper stickers, distributed in accordance with the above, must contain therein an identification of both the author and the publisher and the following statement prominently exhibited in the first three pages: "This publication is solely the expression of the author and/or publisher and it is not an official publication of the University of Florida, nor is it in any way intended to express any policies or opinions of the University of Florida, or its personnel."

Additional regulatory measures must be observed for the following special areas of the campus: P.K. Younge Laboratory School campus, and Florida Field and the area immediately adjacent thereto. The filer of the "Statement of Intent and Acceptance of Responsibility" must check for special regulations at these areas prior to the distribution of any printed material within these areas.

Commercially printed or mimeographed handbills and signs printed or drawn on posterboard weight paper shall not be placed on inside or outside of buildings, walls, ceilings, stationary or street signs, refuse containers, shrubs or trees; and shall be restricted to the following uses: a) signs borne by carriers, b) portable stands at authorized locations, c) personal contact distribution, and d) public bulletin boards placed at the following locations: between Anderson Hall and Bryan Hall; Plaza of Americas; between Walker Hall and Little Hall; south side of Inner Drive; between Johnson Hall and Fletcher Hall; between McCarthy Hall and the Hub; between the Reitz Union and the Materials Engineering Building; north of Jennings Hall; south of Graham Area Office; and Norman Hall next to the building.

Pocket Cards will be restricted to distribution by personal contact. Additional devices which may include

tripods and other portable display devices, automobile bumper stickers (with owner's approval only), and cardboard signs on a stick may be placed at interior campus intersections and around buildings only with the permission of the persons who have responsibility for the event to which direction is given and jurisdiction over the area in which the sign is located.

The University of Florida Student Government maintains **public bulletin boards** through the campus for the use and benefit of students, faculty, and staff. Listings on these boards include information regarding campus events and activities, general information, and classified ads. Such listings are limited to public bulletin boards and will not be displayed elsewhere.

No permission is needed by students or faculty to post literature on bulletin boards designated for general use.

Permission needs to be obtained to use restricted departmental bulletin boards.

Glue, varnish, plastic sprays, and adhesives other than masking tape will not be applied to bulletin boards.

Material will be removed from bulletin boards at the end of each quarter unless the filer requests otherwise.

The person displaying authorized material is responsible for its removal after the material has served its purpose.

Unauthorized displays will be removed promptly by any University personnel who recognize such materials to be unauthorized.

Penalties:

1. Violation of University regulations by students will be subject to penalties under the Student Conduct Code. University employees will be subject to disciplinary action in accordance with the appropriate University or State policy.

2. Violation of City ordinances or State statutes by wantonly, willfully or maliciously marring, defacing, or injuring any public state building or the contents or walls thereof, or the fences, or the trees, or the grounds, or shall cause same to be done shall be

punished by imprisonment not exceeding 12 months or by fine not to exceed $500.

Use of Banners Policy: The hanging and draping of banners on the interior or exterior of campus buildings and/or from trees or poles installed specifically for such purposes, is authorized under the following conditions:

Officially registered University organizations will be authorized to hand or drape banners, after approval of a banner permit application by the Assistant Director for Student Activities, J. Wayne Reitz Union.

Banners to be hung indoors must be approved by and meet the specifications of the authority responsible for the building in which the banner is to hang.

Banners to be hung outdoors must meet the specifications of the Superintendent of the Grounds Department, Physical Plant Division, and be erected in accordance with the follwoing guidelines:

Banners for erection as overheads over streets must meet the following qualifications: a) 3 feet by 12 feet minimum; b) 3 feet by 20 feet maximum; c) height of banner 16 feet minimum from bottom of banner to highest crown in the street; d) installation of banner by authorized representative of Grounds Department only; e) banner and construction must be of heavy material, properly sewn and vented; and f) banners should be stitched, lapped, or reinforced with grommets, provided with air vents, and provided with at least 25 feet of ¼ inch tie rope to the top and bottom of each end if installed on the exterior of buildings or outdoor areas.

The following locations have been approved for erection of banners: the Plaza of the Americas, the HUB, the J. Wayne Reitz Union, the twin palms at the west end of Union Drive, housing areas as approved by the appropriate director, Norman Hall next to the building, south of the Music Building, across Stadium Road at the Gym, the Bus terminal parking lot, the corner of Woodlawn Drive and Stadium Road, and areas occupied

by special events to which banners are related.

Banners placed in the approved locations must be hung by or under supervision of a member of the Grounds Department or designee.

The organization requesting approval of the banner must defray the cost and be responsible for erection and removal of such banners.

Commercial advertising inconsistent with the purposes of the organization requesting approval of the banner will not be allowed.

Only cloth, plastic, or paper banners may be hung over cement walkways or roadways.

The number of banners will be limited to the capacity of the area as determined by the approving authority.

Use of Signboards policy: Signboards may be erected or installed at the following locations: west side of the intersection of Woodlawn Drive and Stadium Road; Hume Hall area; south side of the parking lot on North-South Drive; southwest side of the intersection of North-South Drive and Stadium Road; Reitz Union; south of Stadium Road across from Florida Gym; and the Plaza of the Americas.

Officially registered University organizations may secure approval to place signboards by submitting an application to the Assistant Director for Student Activities, J. Wayne Reitz Union.

Small portable signboards of the type used to advertise the Florida Players Productions may be located on the Union colonade, inside the J. Wayne Reitz Union, and/or other public buildings only with the approval of the person responsible for the signboard site to be used.

Signboards must be constructed in such a manner as to permit placement without hazard to persons or property.

Commercial advertising inconsistent with the purposes of the organization requesting approval of the signboard will not be allowed.

Permanent Marquees: Permanent marquees are located at the following campus locations: the entrance at S.W. 13th Street and S.W. Second Avenue; the entrance at S.W. 13th Street and Museum Road; and the entrance at West University Avenue and North-South Drive. Officially registered University organizations may secure approval to place notices on these marquees by submitting an application to the Assistant Director for Student Activities, J. Wayne Reitz Union.

Distribution and Display of Printed Materials in Conjunction with Student Government Elections: Regulations concerning distribution of campaign materials are stated in current election laws available through the Student Government Office, 300 JWRU.

TRAFFIC, PARKING, AND REGISTRATION OF MOTOR VEHICLES

Parking Decals are required for all motor vehicles parked on campus Monday through Friday, 7:30 a.m. — 5:30 p.m.

Any member of the University of Florida community having a valid operators license is eligible to register a motor vehicle for use as authorized on campus. Before a vehicle may be registered, the person in whose name it is being registered must present a current title or motor vehicle registration. The type of parking decal issued is determined by the student's local residence and class standing.

Any student having a physical disability sufficiently impairing locomotion may become eligible to register a motor vehicle for use upon submission of a medical authorization issued by the University of Florida Health Service.

Any student having a valid operator's license and who is not otherwise under University suspension may operate a registered automobile on the campus during the unrestricted hours 7:30 a.m. to 3:30 p.m., Monday

through Friday.

An appropriate student registration decal will be issued to any eligible student upon payment of a registration fee authorizing parking at all times in designated areas only and the use of the shuttle bus system.

A copy of the rules governing traffic, parking, and registration of vehicles on campus may be obtained from the Traffic and Parking Department, 120 Johnson Hall. Students should become familiar with these regulations upon entering the university.

Part VI — Student Rights and Responsibilities

Information contained in this section has been compiled and edited from selected source documents. Should question arise as to specific meaning and interpretation of student rights, student responsibilities, or student judicial processes relating to the Student Conduct Code, the source document wording will prevail. Source documents for this publication include Florida State Statutes, the Board of Regents Operating Manual, the University of Florida Policy Manual, and the Undergraduate Catalog.

6/20/74

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STUDENT RIGHTS AND RESPONSIBILITIES

The State of Florida legally extends the privilege of admission to the University of Florida to those persons who meet the academic qualifications, and the standards of health, character, and prior conduct. Commensurate with this privilege are certain responsibilities and requirements to abide by regulations which are essential to a climate of order within which all members of the University Community may exercise their rights as citizens.

Student Rights	Student Responsibilities
The right of respect for personal feelings; freedom from indignity and to expect an education of the highest quality.	The responsibility of assuming the consequence of one's own actions.
The right to participate in student self-governing bodies which provide channels of communications and means for using democratic processes to solve problems.	The responsibility for knowledge and observance of established University policies presented in official University publications.
The constitutional rights of freedom of expression and assembly.	The responsibility for preserving the essential order of the University.
The right of freedom to hear and participate in dialogue and to examine diverse views and ideas.	The responsibility that free discussions respect the scholarly nature of an academic community.
The right of freedom to write and distribute	The responsibility for filing a statement of intent to make such distribution subject to the Student Conduct

printed material for reasons that are not commercial without the exercise of prior restraint.

The constitutional right of freedom of the press for all student publications.

The right to join organizations for educational, political, social, religious, and cultural purposes.

The right of due process in disciplinary procedures in accordance with rules of procedure prescribed in the Student Conduct Code.

Code, and all laws of the City, State, and Nation governing such freedom of expression.

The responsibility to exercise journalistic ethics.

The responsibility to insure that no student organization constitution or other organizational document includes discriminatory clauses pertaining to race, creed, color, sex, or national origin.

The responsibility for becoming acquainted with the University Catalog, Student Handbook, and other publications.

HONOR SYSTEM

The Honor System has been a tradition at the University of Florida since 1914 when student initiative established it campus-wide. The Honor Code of the Student Body encompasses the fundamentals of good character and makes each student responsible for his/her own behavior in the University Community. The success of the system is inherently dependent upon the honor of each member of the University Community since individuals must decide to abide by the principles of the Honor Code and to report violations to the Honor Court.

Students are asked to abide by the following statement

representing the basis of the Honor System: I do solemnly swear that I will faithfully fulfill the responsibilities of a Florida Student; that I will live on my honor, and will, to the best of my ability preserve, protect, and defend the Constitution of the Student Body of the University of Florida. The Honor Code presently encompasses four specific areas:

1. Cheating: the giving or taking of any information or material with the intent of wrongfully aiding oneself or another on academic work considered in the determination of a course grade.
2. Stealing: the taking of the property of another without the consent of the owner and with the intent of depriving the owner of the use of the property.
3. Bad Checks: knowingly negotiating a worthless check or failure to make good a returned check within a reasonable period of time.
4. Ticket Scalping: selling tickets to any University of Florida function for more than the original price.

STUDENT CONDUCT CODE

I. Introduction: Students enjoy the rights and privileges that accrue to membership in a university community and are subject to the responsibilities which accompany that membership. In order to have a system of effective campus governance, it is encumbent upon all members of the campus community to notify appropriate officials of any violations of regulations and to assist in their enforcement. All conduct regulations of the University are printed and made available to all students and are applicable upon publication in the **Independent Florida Alligator,** the **Student Handbook,** or other reasonable means of notification.

II. Authority: Under the authority of the Board of Regents (Florida Statutes, 240.001, 240.042, and 240.045), the President is delegated the responsibility for establishing and enforcing regulations governing student

life (BOR Operating Manual, 7.2 and 7.3). Regulations are designed to enable the University to protect against the conduct of those who by their actions impair or infringe on the rights of others or interfere with the orderly operations of the University. Discipline may be imposed for offenses against the Code occurring at any of the following locations or activities:

A. University campus;

B. University owned or controlled property;

C. Property or other housing units assigned for responsibility to the University, including, but not limited to, fraternity and sorority property;

D. Activities sponsored by the University;

E. Activities officially approved by the University which are conducted by University chartered organizations; and

F. Activities occurring off-campus as provided in paragraph VI.

III. Rules of Procedure: The primary judicial bodies authorized by the President and charged with the administration and enforcement of this Code shall formulate and furnish to students charged with an offense, rules of procedure which shall insure basic procedural fairness including, but not limited to:

A. The right to be notified in writing of the charges against him/her with sufficient detail and time to prepare for the hearing;

B. The right to a prompt hearing before an appropriate official, committee, or court;

C. The right to know the nature and source of the evidence which will be used against him/her;

D. The right to present evidence in his/her own behalf;

E. The right to freedom against compulsory self-incrimination; and

F. The right to appear with an advisor at the hearing.

IV. Suspension Pending Hearing: Certain situations

under Board of Regents Policy, this Code, the University Demonstration Policy, and the University Policy on Possession and Use of Firearms on Campus call for immediate suspension in the event of violation. If a student is suspended under such policies without a hearing, he/she shall, upon request, be entitled to a preliminary hearing at the earliest practical time. Such hearing shall be solely to determine if the suspending official acted within the scope of his/her authority and that there is probable cause to believe that the student has violated a University Policy. The hearing board shall be appointed by the President and shall report its determinations to the President. This presidential action shall be interim until the Student Conduct Committee shall hear the matter and make recommendations to the President.

V. Violation of the Code of Conduct:

A. The Committee on Student Conduct may recommend to the President expulsion or any lesser penalty for the following offenses:

1. Furnishing false information to the University with intent to deceive.
2. Forgery, alteration, or misuse of University documents, records, or identification cards.
3. Unauthorized use, taking or destruction of public or private property on campus or acts committed with disregard of possible harm to such property.
4. Actions or statements which by design or consequence amount to intimidation or hazing.
5. Participation in or continued attendance at, after warning to disperse by a University official, a raid on a University living unit.
6. Disorderly conduct.
7. Disrupting the orderly operation of the University as defined in Florida Statute 877.12, BOR Operating Manual, and the Demonstration Policy of the University.
8. Failure to comply with a University rule or

regulation.

9. Violations of Housing, Interhall, and Area Council regulations.

10. Violations of conduct probation.

11. Possession, use, or delivery of illegal drugs as defined in Florida Statutes 404.01 and 404.02.

12. Possession of a firearm on the University campus except as specifically authorized by University policy on the Possession and Use of Firearms.

13. Actions or conduct which hinders, obstructs, or otherwise interferes with the implementation or enforcement of the Student Conduct Code.

14. Failure to appear before the Committee on Student Conduct or the Director of Student Judicial Affairs and to testify as a witness when reasonably notified to do so. Nothing in this subsection shall be construed to compel self-incrimination.

15. Violation of any municipal ordinance, law of the State of Florida or law of the United States.

B. The Honor Court may expel or impose any lesser penalty for violations of the Honor Code as defined by the Student Body Constitution and other offenses against the Student Body defined by proper enactments of Student Government, with jurisdiction assigned to the Honor Court, and approved by the President of the University.

C. Hall and Area Conduct Boards may impose penalties as set forth by the University Housing Committee for violation of Housing, Interhall, and/or Area Council regulations.

D. Traffic Court may impose authorized penalties for violations of University traffic, parking, and vehicle registration regulations.

E. Other judicial bodies as may be established and vested with jurisdiction by appropriate authority.

VI. Off-Campus Conduct: When a student violates

Section V-A-15 of this Code of Conduct by an offense committed off the campus and which is not associated with a University-connected activity, the disciplinary authority of the University will not be used merely to duplicate the penalty awarded for such an act under applicable ordinances and laws. The University will take disciplinary action against a student for such an off-campus offense only when it is required by law to do so or when the nature of the offense is such that in the judgment of the Director of Student Judicial Affairs, the continued presence of the student on campus is likely to interfere with the educational process and the orderly operation of the University; the continued presence of the student on campus is likely to endanger the health, safety, or welfare of the University Community or its property; or the offense committed by the student is of such a serious nature as to adversely affect the student's suitability as a member of the University Community.

If the Director of Student Judicial Affairs determines that the offense affects the University as stated above, then the Committee on Student Conduct shall hold a prompt hearing to consider whether the offense is of such nature as set out above; whether or not the student committed the offense; and recommend appropriate action. The action of the Committee on Student Conduct shall be made independent of any off-campus authority.

VII. Postponement of Hearing Due to Pending or Possible Criminal or Civil Charges: If the student charged with a violation of the Student Conduct Code, regardless of which primary judicial body may hear the matter, wishes to have the hearing postponed because there is pending or possible civil or criminal litigation which he/she feels might be prejudiced by the findings of the hearing, such postponement may be granted provided the student agrees to accept conduct probation of suspension, depending upon the gravity of the offense. Such probation or suspension will be determined and activated by the Director of Student Judicial Affairs and will remain in force until such time as

the student requests a hearing before the appropriate primary judicial body and the hearing is held. The student shall be informed whether he/she would be placed on probation or suspended prior to making a decision to postpone the hearing.

VIII. Student Waiver of Right to Hearing: In the event a student charged with an offense under paragraph V-A wishes to waive in writing the right to a hearing by the appropriate official or hearing body and the Director of Student Judicial Affairs wishes to accept jurisdiction, the Director of Student Judicial Affairs may make a determination of fact and make a recommendation of appropriate action.

IX. Summary Hearing: When a student is accused of a violation of paragraph V-A of this Code which, in the opinion of the Director of Student Judicial Affairs, if proven, would not warrant a penalty in excess of two quarters probation, then the Director of Student Judicial Affairs may require such hearing to be held before the Chairperson of the Committee on Student Conduct or his/her designated representative. The hearing shall be held in accordance with paragraph III of this Code.

X. Conflict of Jurisdiction: In the event that the offense is within the jurisdiction of more than one primary judicial body, the Director of Student Judicial Affairs shall determine which judicial body shall hear the charge.

XI. Penalties: A student adjudged guilty of violations under paragraph V may receive, except where specific penalties are provided for, the following penalties:

A. Reprimand — Formal notice and official recognition of misconduct as charged.

B. Conduct Probation — Deemed not in good standing with the University. If the student is found in violation of the probation by subsequent violation of this Code prior to the completion of the probationary

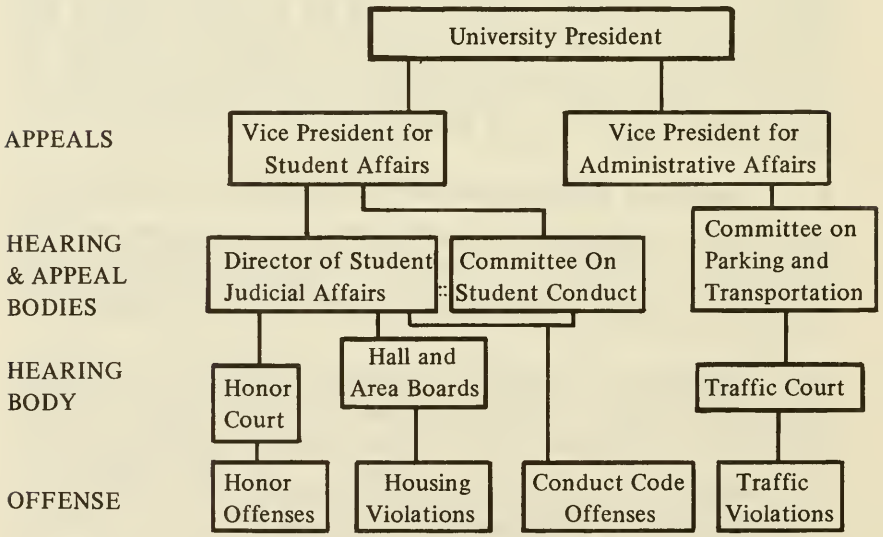
period, he/she may receive expulsion or any lesser penalty. The duration of the Probation period and conditions imposed shall be in proportion to the seriousness of the misconduct.

C. Suspension — Requires the student to leave the University Community for a given or an indefinite period of time depending upon the seriousness of the misconduct.

D. Expulsion — Deprives a student of his/her opportunity to continue as a member of the University Community.

E. Payment of Damages — In addition to the foregoing penalties, a student may be required to pay for damage to University property provided that such compensation be limited to the actual cost of repair or replacement of such property.

JUDICIAL STRUCTURE AND APPEALS PROCEDURE



Regulations governing students may be questioned or decision appealed by addressing inquiries or stating objections to the Vice President for Student Affairs.

He/she will see that the matter is considered by the appropriate body. The Committee on Student Affairs — composed of students, faculty, and administrators — is charged with the responsibiity of updating matters that pertain to students and will ordinarily be the channel for all challenges of existing student regulations.

When circumstances warrant, disciplinary actions taken by any judiciary agency may be appealed to the President of the University through the Vice President for Student Affairs.

If after a hearing before the institution officials, a student still believes a decision is unfair, he/she may request a review by the Board of Regents for the purpose of determining whether the student has been provided adequate administrative due process. The request to the Board shall be in writing and shall be submitted to the Chancellor through the office of the President within thirty (30) days after the decision is rendered by the institution and shall cite all reasons for dissatisfaction with the previous decision.

The Board will not hear the case de novo. It shall be the responsibility of the institution to provide the Board with a transcript of the hearings. The Board will then review the procedures and testimony to determine whether administrative due process was provided. In the event the Board of Regents determines that adequate administrative due process has not been provided, the case will be returned to the institution for reconsideration.

The Honor Court

The Honor Court has within its jurisdiction the offenses of cheating, stealing, passing worthless checks, and selling tickets to a University of Florida function for more than the original price. Every Florida student suspected of an offense in these categories is subject to prosecution by the Honor Court.

Possible violations are reported to the Honor Court by students, faculty, or administrators. The student named in the accusation is immediately notified by registered mail.

A member of the Attorney General's staff is appointed to investigate and prosecute the case before the Court and the Chief Defense Counsel's staff is notified to contact the student to arrange for his defense. The Prosecuting Counsel has sixty (60) school days from the day of the violation to file a formal charge or to recommend dismissal of the case because of insufficient evidence.

If formal charges are brought, the student is formally arraigned before the Chancellor of the Honor Court. At this time, the student enters his plea. If he/she enters a plea of guilty, the Chancellor sets the date of a summary hearing held before the Chancellor and two Honor Court Justices to determine the penalty. If he enters a plea of not guilty, the Chancellor sets the date of a pre-trial conference and a formal trial.

If a jury has not been requested, the formal trial is held before the Chancellor. If the student has requested a jury trial, a six-man jury is selected at random from a panel of upperclassmen from all undergraduate colleges. The jury decides the guilt or innocence of the accused. If the student is found guilty, the penalty is determined by the Chancellor and two Justices.

In all cases a convicted student may receive any or all of the following penalties:

A. A severe reprimand;

B. Penalty hours, not to exceed 20;

C. Suspension from the University for a period not to exceed one (1) year; and

D. Under extraordinary circumstances, expulsion from the University.

In all cases of academic cheating, a convicted student may be awarded a failing grade in the course involved instead of, or in addition to, the above penalties. Penalties for contempt of court shall not exceed nine (9) penalty hours per offense.

In the event that a student wishes to appeal the decision of the Honor Court, he/she must file a notice of appeal with the Office of Student Judicial Affairs within 48 hours after judgment is rendered.

The Student Traffic Court

The Student Traffic Court is established to hear and dispose of all traffic and parking violations falling within its jurisdiction. The Court is responsible for the collection of all fines and for the proper trial of all cases being contested. Alternatives for violators include:

A. Plead guilty, and pay fine;

B. Plead guilty with an excuse and present mitigating circumstances at the Summary Proceeding without the Police in attendance;

C. Plead Not Guilty and attend Court with Officers prosecuting the alleged violations; or

D. Submit a Written Appeal in lieu of attending Court. With four (4) or more offenses, Court attendance is mandatory.

The Student Traffic Court consists of a Chief Justice, a Clerk, and a number of justices. The Chief Justice must be a fulltime student and is elected by the student body for a term of one year. The Clerk and the Justices are appointed by the Chief Justice. The appointments are approved by a majority vote of the Student Senate. There are between three and seven justices, the exact number being determined under the Laws of the Student Body.

The decision of this Court may be appealed in writing to the Committee on Parking and Transportation, a body composed of thirteen faculty members and four students. The decision of this Committee is final.

The Student Traffic Court holds open hearings as necessary to insure proper handling of all cases and to protect the defendant's right to a speedy trial. All money taken in the Court is deposited for use by the Gator Loan Fund.

Residence Conduct Boards

The primary objective of Residence Conduct Boards is to provide for a living environment that enhances the educational goals of the University of Florida. Their task is to support established guidelines for facilitating

community responsibilities and to mediate situations where individual or group responsibilities have not been fulfilled.

Residence Conduct Boards work with the Directors of Residence Life, the Director of Student Judicial Affairs, and campus-wide judiciaries to reach solutions for problem situations brought to their attention. In the event the student wishes to waive his/her right to a hearing and provided the respective Director of Residence Life wishes to accept jurisdiction, the Director of Residence Life may impose the penalty of conduct warning or any lesser penalty.

The Hall or Area Judiciary will have original jurisdiction in violations which disrupt the area, hall, floor, or individual residences. It will handle referrals and appeals from lower bodies.

Possible Actions by Residence Conduct Boards include:

A. Suspend privileges of a resident for a given period of time;

B. Bill an individual for property damages through University channels;

C. Conduct Warning placed on file with the Area Office;

D. Room transfer;

E. Refer to a higher body; or

F. Refer the student to an appropriate counselor.

Fraternities and Sororities

The Interfraternity Council is responsible for enforcing its constitution and by-laws and hears matters referred by its members or the Office for Student Services. The Executive Committee of IFC is the judicial body.

The Judiciary Committee of the Panhellenic Council adjudicates all violations of Panhellenic rush regulations and enforces regulations of the Panhellenic Constitution and by-laws.

Committee on Student Conduct

The Committee on Student Conduct, composed of three

students and four faculty, is appointed by the President of the University for the purpose of hearing cases concerning student misconduct as referred to it by the Director of Student Judicial Affairs or other appropriate University officials. It also serves as a committee to hear appeals from Honor Court decisions. Recommendations for the appointment of the members are made by the President of the Student Body, faculty members, administrators, and others to the President of the University. The Chairperson of the Committee is appointed by the President and is a voting member. Alternate members are appointed to serve in the absence of one or more regular members.

When a student is informed that charges are being referred to the Committee, it is the responsibility of a staff member in the Office of Student Judicial Affairs to make certain that the student is aware of his/her rights and privileges which are consistent with the requirements of basic procedural fairness.

A. Committee Rules

1. A written charge will be made known to the student at least five days prior to a Committee hearing. The charge will relate to the sections of the Student Conduct Code which are relevant to the specific act of misconduct. The act of alleged misconduct will be specified as a part of the written charge.
2. Prior to the hearing, the student will be given all pertinent written statements and documents to be used during the hearing.
3. The accused student will have the opportunity to use the services of a personal advisor of his/her choosing (which may be a legal advisor), and the student will make known the name of his/her advisor and witnesses to the Office of Student Judicial Affairs 24 hours prior to the hearing. Prior to the hearing, the Office of Student Judicial Affairs will make known to the advisor the procedures under which the Committee operates.
4. Testimony relating specifically to the alleged act

of misconduct will be taken first, after which a determination of guilt or innocence will be made by the Committee. If there is a finding of guilt, the student will be recalled by the Committee and testimony will be taken relating to the penalty.

5. The student will be given an opportunity to testify in writing and in person, an opportunity to present witnesses of his/her choosing, and an opportunity to be present during the taking of all testimony relating to the charge.

6. The student and his/her advisor will be given an opportunity to raise any and all questions concerning statements made by complainants and witnesses and questions of witnesses and complainants through the Chairperson of the Committee, who will impose the questions to the satisfaction of the student or his/her advisor. The advisor will not be permitted to answer questions for the accused, but will be permitted to make a statement in his/her behalf.

7. Only evidence presented during the hearing will be used by the Committee in its determination of innocence or guilt.

8. The burden of proof of misconduct will be on the officials bringing the charge before the Committee.

9. Normally the hearings are closed sessions, but upon request of the student, the hearing shall be made public unless it shall be determined by a vote of the majority of the Committee that the meeting should be closed.

10. A tape recordingof the hearing of testimony will be made and preserved for fourteen (14) days from the date on which the student received notification of the decision. During this period the student, with or without the company of an advisor, may listen to the recorded testimony in a private place determined by the Director of Student Judicial Affairs with the undderstanding that the content of the tape is to remain confidential. If, by the end of a

fourteen (14) day period, the student does not appeal the decision, the tape will be destroyed. If he/she chooses to appeal, a recording of the hearing will be made available to the student, the President, and/or the Board of Regents.

11. Initial questions of all witnesses will be asked by the representative of the Office of Student Judicial Affairs.

B. Rules Relating to Open Hearings

1. A request by an accused student for an open hearing shall be made at the time the charges are placed against him/her by the Office of Student Judicial Affairs, or far enough in advance of the scheduled hearing to permit all necessary arrangements to be made.

2. Open hearings will be made in accordance with the provisions of the committee Rules of Procedure.

3. The Chairperson of the Committee has the responsibility to maintain order during the hearing. If necessary, he/she may request security be supplied by the University Police Department.

4. The Committee believes that the requirements of an "open" and "public" hearing are met when representatives of the public news media are present. The meetings are routinely held in Room 284 of the Holland Law Center. Insofar as the physical capacity of the hearing room allows, additional persons may be permitted to attend at the discretion of the Chairperson.

5. It shall be made known to all persons that they are present only on the assumption of good behavior. Anyone disrupting the orderly procedure of the hearing will be removed upon order of the Committee Chairperson (affirmed, if necessary, by a majority vote of the Committee members present). At the discretion of the Committee, punitive measures may be taken against those disrupting a hearing.

C. Quorum and Voting Rules

1. At least five (5) members of the Committee must be present during the entire hearing, after successful challenges. Members absent during any part of the hearing will not be permitted to vote.
2. Members may be challenged for cause only. A majority vote of the Committee (the challenged member not voting) will determine whether the challenged member is to be excused. The accused student and/or his/her advisor should make known to the Office of Student Judicial Affairs or the Committee Chairperson prior to the hearing, the members who will be challenged.
3. For determination of innocence or guilt, those voting "guilty" must exceed those voting "not guilty" by two or more votes.
4. For recommendation of penalty, a majority vote will prevail.

Office for Student Judicial Affairs

The Director of Student Judicial Affairs insures a student fairness in all disciplinary matters.

The Director is responsible for the judicial aspects of the Student Conduct Code but does not determine facts of an alleged violation without a specific request by the student concerned. Unless the student requests a summary hearing before the Director, it is the responsibility of the Director to refer the matter to the appropriate body.

The Director also serves as appellate hearing official for hall and area conduct actions in the event that the student believes he/she has been aggrieved.

All hearings before the Committee on Student Conduct are initiated by the Director, including appeals from decisions of the Honor Court.

President of the University

The President of the University has the responsibility for student conduct and discipline and shall exercise this responsibility through established procedures as prescribed or approved by the President except when such

procedures are fixed by the Board of Regents. (BOR Operating Manual, 7.2, and Florida Statutes, 240.001 and 240.042.)

Appendices

A

Board of Regents Operating Manual Extracts

B

A Summary of Recent Federal and State Laws Pertaining to Students Enrolled in Institutions of Higher Learning

C

Directory for Student Programs and Assistance

APPENDIX A:

Board of Regents Operating Manual Extracts

The Board of Regents Manual is available to the students in the Student Government offices in Room 300 of the J. Wayne Reitz Union. The following extracts are from the Board of Regents Manual:

3.18 Disruptive Conduct: Faculty, students, and all other personnel who intentionally act to impair, interfere with, or obstruct the orderly conduct, processes, and functions of a state university shall be subject to appropriate disciplinary action by the university authorities.

Disruptive conduct shall include, but not be limited to, the following: a) violence against any member or guest of the University Community, b) theft or willful destruction of university property or of the property of members of the university, c) interfering with the freedom of movement of any member or guest of the university, d) deliberately impeding or interfering with the rights of others to enter, use, or leave any university facility, service, or scheduled activity, or in carrying out their normal functions or duties, and e) deliberately interfering with academic freedom and freedom of speech of any member or guest of the university.

3.21 Academic Freedom and Responsibility: The Board of Regents, as the legally constituted agency for policy making and supervision of the state universities, believes that academic freedom and responsibility are essential to the full development of a true university and apply to teaching, research, and creativity. In the development of knowledge, research endeavors, and creative activities, a university faculty and student body must be free to cultivate a spirit of inquiry and scholarly criticism and to examine ideas in an atmosphere of freedom and confidence. A similar atmosphere is required for university teaching. Consistent with the exercise of academic responsibility, a teacher must have freedom in the classroom in discussing his subject. The university student

must likewise have the opportunity to study a full spectrum of ideas, opinions, and beliefs, so that he may acquire maturity for analysis and judgment. Objective and skillful exposition of such matters is the duty of every teacher.

7.2 Student Affairs: The Board of Regents has full power and authority to prescribe rules and regulations to govern student life and faculty-staff-student relationships at institutions in the State University System.

The President of each institution has responsibility for student conduct and discipline, which responsibility shall be exercised through established procedures as prescribed or approved by the President except when such procedures are fixed by the Board.

Every student is subject to federal and state law, respective county and city ordinances and all Board of Regents and University rules and regulations.

Violations of these published laws, ordinances or rules and regulations, may subject the violator to appropriate action by the university authorities.

Each President in the State University System shall have the authority after notice to the student of the charges and a hearing thereon to expel or otherwise discipline any student who shall be found to have violated a rule or regulation of the Board of Regents or the University or any law or ordinance.

The President of the institution or his designated representative shall have the power and discretion to order any student to cease and desist any activity which in his or their judgement disrupts the orderly operation of the institution. Any student failing to abide by the cease and desist order shall be subject to suspension pending a hearing.

The conviction of a student for a criminal offense of a kind which interferes with the educational or orderly operation of the University or of a kind which, if the student were allowed to remain enrolled would endanger the health, safety or property of members of the academic community shall be sufficient grounds for expulsion or other disciplinary action against such student.

Except as provided above, in any and all proceedings which involve student violations of non-academic rules and regulations of the universities, before final action is taken a student shall be afforded adequate notice of charges, a reasonable time to answer, a fair and impartial hearing and a decision. The above due process guarantees shall prevail in student or student-faculty-administrative hearings with a channel of appeal available for the student to the President of the University. The final administrative appeal shall be to the President who may make or accept determination of punishment.

Any student expelled pursuant to Chapter 69-366, Florida Statutes, for unlawful possession of narcotic drugs, or barbiturates as identified in Chapter 398 or 404, Florida Statutes, will be ineligible for readmission to any state supported university for a period of two years.

7.3 Institutional Responsibility for Student Life: Each institution shall develop, publish, and enforce appropriate rules and regulations governing student life. The Student Government should have clear and defined means to participate in the formulation of institutional policy affecting academic and student affairs.

The Board requires that the penalty for serious violations of university regulations shall be recorded in the record of the individual concerned. The administration of discipline should provide, whenever possible, for the correction and positive guidance of students who have violated such standards.

7.32 Right of Appeal: The President shall provide the procedure for student appeals within the respective institutions on all matters in which the student feels he has been aggrieved.

7.4 Student Freedom and Responsibility: Student Government shall be the representative of all students and is encouraged to function on campus, with the recognition that ultimate authority for university affairs rests with the administration of each university.

Student Government may propose to the President a written recommendation covering the allocation of that

portion of the university fees fixed by law or designated by the Board of Regents for student activities.

7.41 Student Organizations: Students shall be free to join university organizations. Student organizations may be officially registered by the university when approved by the Student Governments or appropriate student-faculty committees on campus. An officially registered organization must not have as a purpose, either in name or in fact, the advocacy of the overthrow of the government by force or other unlawful means. Other limitations may be placed on their continued registration by the university agencies concerned.

Student organizations are encouraged to attract advisors from faculty, professional staff, or administration as provided by the policy of the several respective institutions. All organizations officially registered by the university shall be allowed to meet on campus and use appropriate university facilities. In addition to normally required audits, Student Government shall make periodic audits of the financial records of student organizations which reserve funds from student fees allocated by Student Government.

7.42 Freedom of Expression: Freedom of expression, as defined by the Constitution of the United States and the State of Florida and as determined by a court of competent jurisdiction to be applicable to institutions in the State University System of Florida, shall not be in any way prohibited or abridged. The existing laws, state and federal, insofar as they are applicable to such institutions, shall be observed on each campus in the system. Freedom of expression carries with it the responsibility for seeing that the essential order of the university is preserved.

One of the responsibilities of the university is to maintain a vital dialogue for the stimulation and intellectual development of the student body. An effective platform of public discussion is usually provided by a diversity of content and a balance of opinion. It should be emphasized that the views expressed by a speaker on campus do not necessarily reflect the opinion of the

student, faculty, university, or the Board of Regents. All officially registered campus organizations may sponsor a speaker or other types of public presentations. Each institution shall establish its own procedures as guidelines for assisting in the development of an effective public forum.

The basic freedom of students to hear, write, distribute, and act upon a variety of thoughts and beliefs must be respected. The circulation of literature identified by authorship and sponsorship, within the policy of "Freedom of Expression" stated above and consonant with university regulations will be allowed. There will be university regulations to prevent distribution to captive audiences and to preserve the orderliness of the campus.

The right of freedom of assembly will be recognized. Student gatherings must not disrupt or interfere with the orderly educational operation of the institution, nor be in violation of state or local statutes or university organizations governing unlawful assembly.

Student Publications and the student press are a valuable aid in establishing and maintaining an atmosphere of free and responsible discussion and of intellectual exploration of the campus. The university, as owner of all student publications, will allow for the development of such free discussion of current issues and problems. Authorized student publications will maintain high standards of literary merit and journalistic responsibility. The President of the university, as publisher, has final authority and responsibility in matters relating to student publications; however, he may exercise this authority and responsibility through a professional person or a board.

APPENDIX B:

A summary of Recent Federal and State Laws Pertaining to Students Enrolled in Institutions of Higher Learning

United States Public Law 90-575: This law provides that students or employees at an institution of higher learning who, after notice and a hearing are found guilty of substantial disruption, will not be eligible for financial assistance provided by the federal government.

Florida Legislature General Appropriations Bill: The Florida Legislature wrote the General Appropriations Bill with a provision that no state funds can be used for financial aid to pay the salaries of students, faculty, or other employees who advocate the overthrow of the U.S. or state governments or university administrations by force or violence, or who advocate with clear intent the disruption of the institution.

Florida Statutes 877.12, Chapter 69-274: This law makes it unlawful for any person to intentionally act to disrupt or interfere with the lawful administration or functions of any educational institution in this state. Any person who violates the provisions of this section is guilty of a misdemeanor and, upon conviction, shall be subject to a fine of not more than five hundred dollars and/or imprisonment not to exceed six months.

Chapter 70-362 [230.582 - 1970 Supplement to Florida Statutes 1969]: Any person enrolled as a student in any state supported university or junior college who is formally charged by a proper prosecuting attorney for the unlawful possession or sale of any narcotic drug, central nervous system stimulant, hallucinogenic drug or barbiturate, as identified or defined in either chapter 398 or 404, shall, following an administrative hearing provided by the president of the institution pursuant to rules promulgated by the State Board of Education or the Board of Regents, if such suspension is recommended, be suspended from all classes of instruction until the determination of his guilt by a court of competent jurisdiction. If adjudicated guilty, the student shall be automatically expelled.

No student expelled pursuant to this section may be readmitted to any state supported university or junior college for a period of one year.

Any student subject to discipline or expulsion from a

state university or junior college for unlawful possession or use of any narcotic drug, central nervous system stimulant, hallucinogenic drug, or barbiturate, as identified or defined in either chapter 398 or 404, may be entitled to a waiver of the discipline or expulsion if he divulges information leading to the arrest and conviction of the person who supplied such drug, stimulant, or barbiturate to him, or if he voluntarily discloses his unlawful possession of such drug, stimulant, or barbiturate prior to his arrest.

Upon suspension from classes as authorized above, the administration shall notify the parents or parent, or other person or persons in loco parentis, of the suspension and the reason thereof.

Chapter 69-279: House Bill 590: Any person who shall accept the privilege extended by the laws of this state of attendance or employment at any state college, state junior college, or state university shall, by so attending or working at such institutions, be deemed to have given his consent to the policies of that institution, the Board of Regents, and the laws of this state. Such policies shall include prohibition against disruptive activities at state institutions of higher learning.

If after it has been determined that a student or employee of a state institution of higher learning has participated in disruptive activities, the following penalties may be imposed against such person: (1) immediate termination of contract of such employee of the state institution of higher learning, and thereafter such person shall not be employed by any state public school or state college, state junior college or state university; or (2) immediate expulsion of such student from the institution of higher learning for a minimum of two years.

Florida Statute 228.21: In any case in which a person who is not a student, officer, or employee of a junior college, state university, or public school and who is not required by his employment by the institution involved to be on the campus or any other facility owned, operated, or controlled by the governing board of any such junior

college, state university, or public school enters the campus of such junior college or state university and is committing any act tending to interfere with the normal, orderly, peaceful, or efficient conduct of the activities of such campus or facility, the chief administrative officer or employee designated by him to maintain order on such campus or facility may direct such person to leave such campus or facility. If such person fails to do so, such person shall be guilty of trespass upon state lands as prohibited by 821.19 and shall be punished accordingly.

Florida Statute 283.27: Every department or agency of the state which promulgates public documents as defined in subsection (1) of section 257.05, Florida Statutes, shall cause the following statement with cost data and purpose inserted to be printed on the publication adjacent to the identification of the agency responsible for publication: "This public document was promulgated at an annual cost of ($), or ($) per copy to (statement of purpose)." This statement shall be printed in the same size type as the body copy of the document and shall be set in a box composed of a one point rule.

For the purposes of this section, the following three factors shall be utilized in computing cost data: a) Preparation. Expenditure for materials, salaries, and operating expenses of personnel involved in preparing the public document for publication, b) Printing. Expenditure for reproduction, whether on bid or in-house, c) Circulation. Expenditure for postage and salary of agency or department personnel involved in distribution of the public document.

Florida Statute 404.01 [Section 1, Subsection 3 as amended]: The words "hallucinogenic drug" mean "cannabis" as defined in subsection (12), "lysergic acid" and "lysergic acid amide", "LSD" (lysergic acid diethylamide), "DMT" (dimethyltryptamine), "peyote", "mescaline", "psilocyn", "psilocybin", including their salts and derivates, or any compounds, mixtures and every substance neither chemically nor physically

distinguishable from them, and any and all derivatives of same and any other drug to which the drug abuse laws of the United States apply, and rivea corymbosa (ololiugui) when used as a hallucinogen.

Florida Statute 404.02 [Section 2, Subsection 1 as amended]: The following shall be unlawful: The delivering or causing to be delivered of any barbiturate or central nervous system stimulant, hallucinogenic drug or other drug controlled by this chapter, except as provided in section 404.04 unless: a) such barbiturate or central nervous system stimulant is delivered by a pharmacist in good faith, upon a prescription, or an authorized refill thereof, as hereinafter provided, and there is affixed to the original container in which such drug is delivered a label bearing: (1) The name and address of the establishment from which such drug was delivered; (2) The date on which the prescription for such drug was filled; (3) The number of such prescription filled in the prescription files of the pharmacist who filled such prescription; (4) The name of the pharmacist and his license number; (5) The name of the practitioner who prescribed such drug; (6) The name of the patient, and if such drug was prescribed for an animal, a statement showing the species of the animal; and (7) The directions for the use of the drug as contained in the prescription; or such barbiturate or central nervous system stimulant is delivered or administered by a practitioner in good faith and in the course of professional practice only, and the original container in which such drug is delivered bears a label on which appears the date of delivery, the directions for use of such drug, the name of such practitioner, the name of the patient, and if such drug is prescribed for an animal a statement showing the species of the animal; a person to whom or for whose use the drug controlled under the authority of this chapter has been prescribed, sold, or dispensed by a physician, dentist, apothecary and the owner of any animal for which any such drug has been prescribed, or dispensed by a veterinarian,

possesses it only in the container in which it was delivered to him by the person selling or dispensing same.

Florida Statute 790.161: It is unlawful for any person to throw, place discharge, or attempt to discharge any destructive device with intent to do bodily harm to any person or with intent to do damage to the property of any person, and any person convicted thereof shall be guilty of a felony: when any action, or attempt at such action, results in the death of the person intended, or any person, the person so convicted of such felony shall be punished by death, unless a majority of the jurors trying said cause shall requst mercy, in which event the penalty shall be changed from death to life imprisonment in the state penitentiary.

Florida Statute 790.162: It is unlawful for any person to threaten to throw, place, or discharge any destructive device with intent to do bodily harm to any person or with intent to do damage to any property of any person and any person convicted thereof shall be guilty of a felony and punished by imprisonment in the state penitentiary for not more than twenty (20) years.

Florida Statute 832.05: It shall be unlawful for any person, firm or corporation to draw, make, utter, issue or deliver to another any check, draft, or other written order on any bank or depository for the payment of money or its equivalent, knowing at the time of the drawing, making, uttering, issuing or delivering such check or draft that the maker or drawer thereof has not sufficient funds on deposit in or credit with such bank or depository with which to pay the same on presentation; provided, that this section shall not apply to any check where the payee or holder knows or has been expressly notified prior to the drawing or uttering of same or has reason to believe that the drawer did not have on deposit or to his credit with the drawee sufficient funds to insure payment as aforesaid, nor shall this section apply to any post-dated check.

Violation of the provisions of this subsection shall

constitute a misdemeanor and shall be punishable by imprisonment in the county jail not exceeding six months or by fine not exceeding $300.00, unless the check, draft or other written order drawn, made, uttered, issued, or delivered be in the amount of fifty dollars or its equivalent, or more and the payee or a subsequent holder thereof receives something of value therefore. In that event the violation shall constitute a felony and shall be punishable by imprisonment in the state penitentiary not exceeding five years, or in the county jail not exceeding twelve months, or by fine not exceeding $1,000.00.

Florida Statute 870.01: All persons guilty of an affray shall be punished by imprisonment not exceeding twelve (12) months, or by fine not exceeding five hundred dollars ($500.00). All persons guilty of a riot, or of inciting or encouraging a riot, shall be punished by imprisonment not exceeding twelve (12) months in the county jail, or by fine not exceeding five hundred dollars ($500.00), or by both fine and imprisonment.

APPENDIX C:

Directory for Student Programs and Assistance

Included are the telephone numbers and campus addresses of the offices of various services and programs for Florida students.

It is the intention of the staff members in these offices to be of assistance to students. Besides working with students on a regular day-to-day basis, these personnel are available by telephone if an emergency arises. Students can be assured that matters they discuss will remain confidential. Students are encouraged to visit informally in these offices or to make appointments with staff when necessary.

Office for Student Services: The Office for Student Services provides general assistance and counseling of a short-term nature and attempts to meet the needs of

students through individual and group contacts. This office, in cooperation with students and faculty, also plans and implements co-curricular activities and programs.

129 TIGERT.....392-1261

International Student Center: The International Center serves to meet the specific needs of international students.

BUILDING AE.....392-1345

The University Counseling Center: Psychological and vocational services by professional psychologists are available for all enrolled students and their spouses free of charge.

311 LITTLE.....392-1575

Student Health Services: All full-time students are entitled to use the services and facilities. The out-patient clinic in the Infirmary is open Monday through Friday, 8:30-11:30 a.m. and 1:00-4:30 p.m. and on Saturday 8:30-11:30 a.m.

FOR APPOINTMENTS CALL.....392-1190

ALL OTHER CALLS.....292-1161

Mental Health Services: Professional services are available to university students for a wide range of personal, interpersonal, and emotional concerns. Consultation services are also offered to students, student groups, faculty, and university staff regarding matters with mental health implications. Emergency services and telephone consultations are available.

INF.....392-1171

Reading and Study Skills Center: Opportunities exist for interested students in the areas of reading rate and comprehension, study habits, and vocabulary improvement. There are no fees, outside assignments, grades or course credits given.

SW BRO.....392-0791

Speech and Hearing Clinic: Services available to students include speech and hearing evaluation, speech therapy, hearing therapy, and hearing aid orientation.

436 ASB.....392-2041

Office for Student Financial Affairs: Assistance and counseling are offered in the areas of scholarships, loans, student employment, and grants-in-aid.

23 TIG.....392-1275
109, BUILDING E (Student Employment Section 392-0295

Career Planning and Placement Center: Services provided in the Career Planning and Placement Center include career counseling, guidance in interview techniques, application and letter and resume preparation, and arranging on-campus job interviews with employers.

G-22 JWRU.....392-1601

Academic Advisement: College academic advisors assist students in course choice and planning, meeting college requirements, and adjusting to coursework. They may also be called upon for advice in reference to probation, suspension, fellowships, and graduate work.

AGRICULTURE 1001 MCC.....392-1961
ARCH. & FINE ARTS, 101A AFA.....392-0207
AIR FORCE ROTC, 205 VAN.....392-1355
ARMY ROTC, 105C VAN.....392-1395
ARTS & SCIENCES, 113 AND.....392-0787
BUSINESS ADMIN, 214 MAT.....392-0165
DENTISTRY, M-108 MSB.....392-2670
EDUCATION, 124 NRM.....392-0715
ENGINEERING, 300 WEIL.....392-0941
FORESTRY, 305 ROL.....392-1791
GRADUATE SCHOOL, 288 GRN.....392-1281
HEALTH RELATED PROFESSIONS, C-107 MSB 392-2631
JOURNALISM & COMMUNICATIONS, 234 STA 392-0466
LAW, 264-E HOL.....392-0421
MEDICINE, M-102-D MSB.....392-2701
PHARMACY, P-3 MSB.....392-3405
PHYSICAL EDUCATION & HEALTH, 302 FLG 392-0584
UNIVERSITY COLLEGE, 358 LIT.....392-1521

Student Housing: Professional counselors provide leadership for the residence halls at the University of Florida. These staff members are available to assist students as they discover new interests, develop their potentials, and resolve problems related to their personal and educational growth. Individual and small group counseling comprise a substantial portion of the residence hall program. Residence counselors can also assist students in seeing and working with representatives of other special services on campus.

CENTRAL HOUSING OFFICE, SW 13th St. & Museum Road.....392-2161
BEATY TOWERS.....392-6111
EAST CAMPUS RESIDENCE HALLS.....392-2417
MURPHREE RESIDENCE COMMUNITY..392-6091
WEST CAMPUS RESIDENCE HALLS.....392-0568

Ministerial Counselors: Pastoral counseling is offered by many of the religious centers on campus. Interested students should contact the Coordinator for Religious Activities.

368 JWRU.....392-1625

Drug Related Services:

FLORIDA DRUG ABUSE PROGRAM.....373-6773
CORNER DRUG STORE, 1128 SW 1st Ave 378-1588
SUICIDE AND CRISIS INTERVENTION SERVICE
808 SW 4th Ave.
Business.....372-3659
Emergency.....376-4444
THE DRUG PROJECT, 728 E. Univ. Ave...392-0878
MENTAL HEALTH CENTER, INF.....392-1171

Ombudsman Services: The ombudsman services are designed to assist those students who have exhausted all efforts of their own in seeking redress to a particular problem through prescribed channels.

STUDENT GOVERNMENT, 305 JWRU....392-1650
STUDENT AFFAIRS, 124 TIG.....392-1274
STUDENT SERVICES, 129 TIG.....392-1261
ACADEMIC AFFAIRS, 231 TIG 392-2401

J. Wayne Reitz Union: The J. Wayne Reitz Union is the center of activities for the University Community. Recreational facilities, student offices, guest rooms, meeting rooms, cafeterias and banquet areas are available for use. The Union sponsors a continuing program of concerts, movies, speakers, non-credit courses, theatre, art exhibits, and other events of interest. It is also the setting for conferences of distinguished visitors to the University.

Published by
The Division of Student Affairs
Office of the Vice President for Student Affairs
123 Tigert Hall
University of Florida
Gainesville, Florida 32611
Telephone: 904/392-1265

This public document was promulgated at an annual cost of $7,373.12 or $.49 per copy to advise UF students of services, facilities, rights, and responsibilities within the campus community.